



APPLICATION FOR THE  
TOWN OF AVON  
HEALTH AND RECREATION COMMITTEE

*DEADLINE FOR APPLICATION: APRIL 1, 2022*

**Introduction:** The Health and Recreation Committee was approved to continue by the Avon Town Council on February 22, 2022, by Resolution 22-02 to act as an advisory group providing advice concerning 1) "healthy community" issues, planning, policies and implementing strategies for improving overall community health, 2) comparisons to both incorporated and unincorporated peer communities of recreation facilities and programs, and 3) the design, programming and estimated cost of recreational facility improvements, including but not limited to remodeling and expansion of the Avon Recreation Center. The Committee is comprised of five (5) to nine (9) voting members and two (2) non-voting members. The Committee meets in-person for 90-minutes on the third Tuesday of each month between 10:00 a.m. and 11:30 a.m. The date and time are subject to change.

**Name:** \_\_\_\_\_

**Occupation, Place of Employment & Title:**  
\_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Eligibility:**

- 1. Members must be a resident, property owner, or owner and/or employee of a business located in the Town of Avon.
- 2. Commit to a one-year term of volunteer service.

**Please briefly describe your interest in the Cultural, Arts, and Special Events Committee:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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**What background, experience, or special skills would you bring to the Committee?**

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**Is there anything else we should know about you?**

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**Attachments:**

Resolution 22-02 Approving an Extension of the Ad Hoc Health and Recreation Committee

Resolution 19-16 Approving an Ad Hoc Health and Recreation Committee



**RESOLUTION NO. 19-16  
APPROVING AN AD HOC HEALTH AND RECREATION COMMITTEE**

**WHEREAS**, the Town of Avon, Colorado (the “Town”) is a home rule municipality and political subdivision of the State of Colorado (the “State”) organized and existing under a home rule charter (the “Charter”) pursuant to Article XX of the Constitution of the State; and

**WHEREAS**, Section 11.2 of the Charter authorizes the Town Council to create advisory boards; and

**WHEREAS**, the Town Council finds that an Ad Hoc Health and Recreation Committee will provide valuable important review, research and advisory functions with regard to the health and recreation of the Avon community; and

**WHEREAS**, the Town Council finds that the establishment of an Ad Hoc Health and Recreation Committee will promote citizen understanding and involvement in the Town health and recreation opportunities and will thereby promote the health, safety and general welfare of the Avon community.

**NOW THEREFORE**, the Town Council, hereby **RESOLVES to create the Ad Hoc Health and Recreation Committee**, as follows:

**Section 1.** **Establishment, Purpose and Duties.** There is hereby established the Ad Hoc Health and Recreation Committee (“Recreation Committee”) of the Town. The purposes and duties of Recreation Committee are as follows:

- (a) To review, research and study the Town of Avon’s health and recreation, including but not limited to: (i) “healthy community” issues, planning, policies and implementing strategies for improving overall community health, (ii) comparisons to both incorporated and unincorporated peer communities of recreation facilities and programs, and (iii) the design, programming and estimated cost of recreational facility improvements, including but not limited to remodeling and expansion of the Avon Recreation Center;
- (b) Conducting community outreach, studies and surveys to determine community preferences for recreation programming, recreation facilities and healthy community policies;
- (c) Serve as a liaison to Eagle County health communities efforts; and
- (d) To provide recommendations to the Town Council concerning healthy community, recreation programming and recreation facilities.

**Section 2.** **Membership.** Recreation Committee shall be composed of five (5) to nine (9) members appointed by the Council who shall be eligible to cast votes as voting members of the Finance Committee (“Voting Members”) and two ex-officio non-voting members of Town Council (2) Ex-Officio Non-Voting Town Council members appointed by Town Council.

**Section 3. Qualification of Voting Members.** Residents of the Town, property owners in the Town, and owners and employees of a business located in the Town are eligible to be appointed as Voting Members. Appointments shall be made jointly by the Mayor and Mayor-Pro Tem after posting notice of a vacancy for at least twelve (12) days.

**Section 4. Qualification of Ex-Officio Non-Voting Members.** Town Council members shall be eligible for appointment to the two (2) Ex-Officio Non-Voting Members. Appointments shall be made by Town Council. The term of office for Ex-Officio Non-Voting Members shall coincide with each appointed Town Council member's term or the expiration of the Recreation Committee, whichever is shorter. Ex-Officio Non-Voting Members shall have the equal right to participate at Recreation Committee meetings and equal right to receive all Recreation Committee materials and notices of Recreation Committee meetings, but shall not have any right to vote on recommendations, advisory matters, or other actions of Recreation Committee.

**Section 5. Quorum.** Three (3) Voting Members of Recreation Committee shall constitute a quorum for the transaction of business, but in the absence of a quorum, a lesser number may adjourn any meeting to a later time or date. In the absence of all Voting Members, any staff member may adjourn any meeting to a later time or date.

**Section 6. Term.** The term of office for a Voting Member shall be temporary and indefinite for the duration of the Recreation Committee. A Voting Member of Recreation Committee who ceases to possess the qualifications for office that the Voting Member possessed at the time of appointment may be permitted by the Town Council to serve until the end of the appointed term, provided that the Recreation Committee member continues to reside in Eagle County. Any member of Recreation Committee may be removed by Town Council pursuant to **Section 8 – Removal from Office**, below.

**Section 7. Vacancies.** A vacancy on Recreation Committee shall occur whenever a member of Recreation Committee is removed by the Town Council, dies, becomes incapacitated and unable to perform the required duties for a period of ninety (90) days, resigns, ceases to meet the qualifications of Recreation Committee and is not permitted by Town Council to serve until the end of the existing term or is convicted of a felony. In the event a vacancy of a Voting Member occurs, the Mayor and Mayor Pro Tem shall jointly appoint a successor to fill the vacancy who shall serve the remainder of the term of the former member after posting notice of such vacancy to solicit interest from qualified persons. Town Council shall appoint Town Council members to fill any vacancy in an Ex-Officio Non-Voting seat.

**Section 8. Removal from Office.** Any member of Recreation Committee may be removed for just cause at the pleasure of the Town Council by a majority vote of the entire Town Council in office at the time the vote is taken. Just cause shall include misconduct, conduct unbecoming of a Town official, violation of the Town Code of Ethics, inefficiency or more than two (2) unexcused absences within a twelve-month period. Prior to removal, Town Council shall conduct a hearing and shall provide written notice to the Recreation Committee member stating the grounds for removal at least three (3) days prior to the hearing.

**Section 9. Officers.** Recreation Committee shall select its own Chairperson and Vice-Chairperson. The Chair or, in the absence of the Chair, the Vice-Chair, shall be the presiding officer of its meeting. In the absence of both the Chair and the Vice-Chair from a meeting, the Voting Members present shall appoint a Voting Member to serve as Acting Chair at the meeting.

**Section 10. Compensation.** All members of Recreation Committee shall serve with compensation and benefits, if any, as may be established by the Town Council and shall be reimbursed for all authorized personal expenses incurred while performing duties as a Recreation Committee member.

**Section 11. Staff.** The Town Manager shall designate Town staff to serve as the staff of Recreation Committee and shall provide for the service of a recording secretary who shall act in the capacity of secretary for Recreation Committee.

**Section 12. Rules and Regulations.** Recreation Committee shall operate in accordance with its own rules of procedure; provided, however, that Recreation Committee shall submit its proposed rules or any amendment to the rules to the Town Council, which by motion shall approve the rules or amendment and direct their adoption by Recreation Committee or disapprove the proposal with directions for revision and resubmission. The rules shall incorporate and comply with the Colorado Open Meetings Law, Colorado Open Records Act, and the Colorado Municipal Records Retention Schedule as such are adopted and implemented by the Town. The rules shall be filed with the Town Clerk and maintained in the records of the Town and shall be subject to public inspection. Recreation Committee may provide for certain variances, exceptions and exemptions from the requirements of its rules and regulations.

**Section 13. Meetings.** Recreation Committee shall meet in accordance with the rules of procedure governing Recreation Committee and otherwise upon the call of the Chairperson or, in the absence of the Chair, by the Vice-Chairperson. All meetings shall be held at the offices of the Town, unless otherwise specified, with adequate notice given to all interested parties.

**Section 14. Appropriation Authority.** Recreation Committee shall not have authority to appropriate or spend Town funds. Recreation Committee may provide recommendations to the Recreation Director, Town Manager and/or Town Council with regard to the annual budget for financial studies.

**Section 15. Town Council Amendments.** Town Council reserves the right to amend, increase, reduce or change any or all of the powers, duties and procedures of Recreation Committee.

**Section 16. Expiration.** The Recreation Committee is a temporary, non-permanent advisory board and shall automatically expire on January 31, 2022 unless terminated earlier by Town Council resolution or unless the expiration date is extended by Town Council by resolution.

ADOPTED July 9, 2019 by the AVON TOWN COUNCIL

By: *Sarah Smith Hymes*  
Sarah Smith Hymes, Mayor

Attest: *Brenda Torres*  
Brenda Torres, Town Clerk





**RESOLUTION NO. 22-02  
EXTENDING RESOLUTION NO. 19-16 APPROVING AN AD HOC  
HEALTH AND RECREATION COMMITTEE**

**WHEREAS**, the Town of Avon, Colorado ("Town") is a home rule municipality and political subdivision of the State of Colorado ("State") organized and existing under a home rule charter ("Charter") pursuant to Article XX of the Constitution of the State; and

**WHEREAS**, Section 11.2 of the Charter authorizes the Town Council to create advisory boards; and

**WHEREAS**, by Resolution 19-16 the Town Council created an Ad Hoc Health and Recreation Committee; and

**WHEREAS**, the Town Council finds that the Ad Hoc Health and Recreation Committee provides valuable important review, research and advisory functions with regard to the health and recreation of the Avon community; and

**WHEREAS**, the Town Council finds that the Ad Hoc Health and Recreation Committee has promoted citizen understanding and involvement in the Town health and recreation opportunities and will thereby promote the health, safety and general welfare of the Avon community.

**NOW THEREFORE**, the Town Council, hereby **RESOLVES** to extend Resolution No. 19-16 approving an Ad Hoc Health and Recreation Committee until 2024, with the following amendments:

**Section 1. Membership.** Recreation Committee shall be composed of five (5) to nine (9) members appointed by the Council who shall be eligible to cast votes as voting members of the ~~Finance~~ Recreation Committee ("Voting Members") and two ex-officio non-voting members of Town Council (2) Ex-Officio Non-Voting Town Council members appointed by Town Council.

**Section 16. Expiration.** The Recreation Committee is a temporary, non-permanent advisory board and shall automatically expire on January 31, ~~2022~~ 2024 unless terminated earlier by Town Council resolution or unless the expiration date is extended by Town Council by resolution.

**ADOPTED February 22, 2022 by the AVON TOWN COUNCIL**

By:   
Sarah Smith Hymes, Mayor

Attest:   
Brenda Torres, Deputy Town Clerk

