

## Town of Avon Vendor Requirements & Guidelines

This document shall serve as a tool to further reduce our waste and resource consumption to conserve energy and water, maximize landfill space, minimize ecosystem destruction, and help support our Eagle County community in meeting the goal of 30% waste diversion by 2030.

As the commitment to sustainability increases for all Town events, we are asking all on-site activations, including but not limited to food and beverage concessions, retail vendors, sponsors, etc. to comply with the requirements detailed below. We appreciate your commitment to the Town of Avon's environmental sustainability initiatives and are available to support you with any questions or concerns. Additionally, Walking Mountains is available on a case-by-case basis to directly consult and/or implement your program to ensure compliance with the Town of Avon staffing, management, and post event reporting requirements.

At the bottom of this document is a *Serviceware Product Inventory* which must be completed and returned to Walking Mountains two weeks prior to the first day of the event. Walking Mountains will follow up within five business days if any items listed in your product inventory are not compliant. Additionally, vendors must notify Walking Mountains if there are any changes to their approved inventory five business days prior to the event.

Please contact Amelia Kovacs, Sustainability Programs Associate for Zero Waste, at [ameliak@walkingmountains.org](mailto:ameliak@walkingmountains.org) with any questions.

### PRODUCTS

It is required that serviceware be compostable (or recyclable if necessary) to decrease the waste entering our local landfill. To ensure the products you plan to use are acceptable, please contact Amelia Kovacs at [ameliak@walkingmountains.org](mailto:ameliak@walkingmountains.org) with a list of all items prior to purchasing.

If serviceware is being used on site is not on the approved list, you will be required to stop using them and use only approved products.

#### Acceptable Containers and Serviceware

All *un-coated* paper containers including plates, bowls, cups  
BPI Certified compostable containers  
BPI Certified compostable utensils (*spoons, forks, knives*)  
BPI Certified compostable cups  
BPI Certified compostable condiment containers/portion cups  
Paper napkins and paper towels  
Wax paper or parchment paper  
Aluminum cans/cups/trays  
Aluminum foil (must be clean, dry, free of food residue, and balled up)  
Corrugated cardboard/boxes

#### Prohibited Containers and Serviceware

Plastic cups (#1-#6)  
Plastic clamshells or food containers  
Single-use plastic bottles  
Polystyrene foam (Styrofoam™) products  
Non-compostable plastic utensils (*including products made from recycled content*)  
Straws  
Plastic-coated paper products and to-go containers  
Glass  
Plastic wrap/wrappers  
Plastic lids  
Single-use condiment pouches  
Plastic bags and/or plastic film  
Aseptic cartons  
Non-compostable hot-drink cups  
Plastic condiment containers (*even if they say recyclable, they are not!*)

APPROVED PRODUCTS



All compostable products must be *BPI Certified Compostable* or meet *ASTM D6400* Compost ability standards. Always look for the above label!



**Food Containers** such as plates, bowls, trays, & clamshells must be made of paper, bamboo, or sugarcane and must be *BPI Certified Compostable* to ensure they break down at our facility. Note that non-compostable versions are often plastic-lined and are *NOT* recyclable or compostable.



**Utensils** *MUST* be labeled *BPI Certified Compostable* or made from wooden or other natural material. Our local recycling and compost facilities cannot accept utensils made from recycled material/content or simply labeled "biodegradable."



**Beverage Containers** such as aluminum cans are accepted for recycling. *BPI Certified Compostable* "plastic" and coffee cups are accepted in the compost and preferred. *Note that the Town of Avon is plastic-free, so plastic bottles are not to be sold at any event.*

**Approved Suppliers:** These suppliers' compostable items have been approved by our local compost facility. If you would like to purchase items from suppliers not on this list, you must contact Walking Mountains Science Center for approval.

*Note that some of these companies also sell non-compostable items; always look for the BPI certification.*

Biodegradable Products Institute: <http://products.bpiworld.org/?search=&category=59&type=2>

Eco Products: <https://www.ecoproducts.com/products.html>

World Centric: <https://store.worldcentric.com/store>

Greenware: <https://www.fabri-kal.com/brands/greenware>

Green Paper Products: <https://greenpaperproducts.com/>

First Choice Wooden Cutlery: <https://www.amazon.com/Disposable-Wooden-Cutlery-Sets-Biodegradable/dp/B06XMRHGPW>

PURE Compostable Labels: <https://www.purelabels.com/>

If you would like to purchase discounted Eco-Products service ware, please to use this vendor portal:

[https://www.zerowasteevents.com/zero\\_waste\\_event.html](https://www.zerowasteevents.com/zero_waste_event.html)

Event Code: GoZeroWaste21

### VENDOR RESPONSIBILITIES

To help strengthen efforts and efficiency please review the following expectations that event staff and Walking Mountains have for all Food & Beverage Vendors.

1. The Walking Mountains Sustainability Zero Waste team will be onsite to help manage and ensure proper disposal of all waste created during the event. The Zero Waste team from Walking Mountains Science Center will educate you about proper sorting prior to the start of the event. As an F&B vendor, it is your responsibility to manage your waste correctly during the event. For example, break down all cardboard boxes, ensure gloves go in the trash, food scraps are composted, and keep BOH bins away from the public.
2. Vendors shall use the provided the *back of house* trash, recycling, and compost bins and keep them out of public reach. If additional bins or bags are needed, please promptly inform the appropriate staff.
3. Share how sustainable you are! Inform guests of your compostable/recyclable products and direct them to the nearest Zero Waste stations for proper disposal.

### COLLATERAL AND GIVEAWAYS

1. All giveaways must follow the above vendor guidelines.
2. All paper should be recyclable in a standard municipal recycling stream. Many laminated and coated papers are not recyclable, and thus are prohibited. Please print collateral on 100% post-consumer recycled content or FSC-Certified content.
3. The Town of Avon encourages our partners to eliminate waste-creating "giveaways," such as stickers and glow sticks; and to consider experiential activities instead. Also consider offering one bigger prize rather than smaller giveaways.
4. All giveaways should be able to be consumed, reused, recycled, composted, or upcycled.
5. All giveaways should meet the following requirements:
  - a. Giveaways and their packaging will contain recycled materials and be 100% reusable, recyclable, or compostable.
  - b. Giveaways will be ordered in reasonable quantities relative to projected event attendance.
  - c. Giveaways will be designed to allow for future distribution should there be leftovers (e.g. without a specific date or event).
6. Please consider giveaways that are durable and reusable and that do not have wasted parts. Instead of stickers, which have a non-recyclable paper backing, consider:
  - a. Koozies
  - b. Reusable cutlery
  - c. Patches
  - d. Reusable shopping bags

**PURCHASING TIPS**

1. Reduce purchasing and buy in bulk. Not only will it reduce waste, but it will help cut costs and eliminate the need for unnecessary packaging. Ex: use large condiment containers as opposed to individual packets.
2. Avoid single use products like straws, stirrers, unnecessary utensils, or other excess disposable items. These items use large amounts of resources to produce and are a major source of contamination and pollution.
3. If you go with paper products, purchase UN-COATED paper plates, cups, boats, etc. as “coated” service ware is not recyclable or compostable. Chinet is a great brand you can find anywhere. Reminder that all serviceware must have the BPI Certified Compostable label.

**SERVICWARE PRODUCT INVENTORY**

Please list **all** serviceware you will be distributing, including a description or link for the item and the manufacturer or brand name. The Green Team will follow up and notify you if any products are noncompliant.

| Item                       | Product Manufacturer/Brand | Product Description  |
|----------------------------|----------------------------|--|
| <i>Ex: To-go container</i> | <i>World Centric</i>       | <i>20oz fiber box, BPI certified compostable<br/><a href="https://store.worldcentric.com/20-oz-fiber-box">https://store.worldcentric.com/20-oz-fiber-box</a></i> |
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\*\*\*I acknowledge that I have read, understood, and will comply with the above Town of Avon Vendor Requirements & Guidelines. \*\*\*

|                |               |
|----------------|---------------|
| Business Name: | Contact Name: |
| Phone:         | Email:        |
| Signature:     | Date:         |

**Thank you for your help! You play a key role in fostering a culture of environmentalism in our community.**