



Avon Community
Development Department
One Lake Street
PO Box 975
Avon, Colorado
81620
www.avon.org

Master Sign Program and Amendment Checklist

- Land Development Application completed and signed by applicant and property-owner.
- Fees All applicable filing fees.
- Authorized Representative Form if applicant is not the property-owner.
- Property Ownership Disclosure. The disclosure of ownership must be dated within two (2) months of the application submittal.
- Program Statement describing, at a minimum, height off the ground, the locations, types, (freestanding, projecting, etc.) illumination, dimensions, colors, materials, sizes (square footage) of each sign according to the corresponding building face.
 - Programs may include specific sign wording, colors, materials, etc. to further define the program requirements.
- Perspective, Sketch-up, or other type of rendering.
- Program Elevations with locations, overall and letter/figure dimensions, colors, materials, proposed copy, illumination, and anchoring of each sign on the building.
 - Programs may include sign examples with wording, colors, materials, etc. to further define the program requirements.
 - Alternatively, the sign locations may be photo imposed onto pictures of the building.
- Site Plan with dimensions, colors, materials, copy, illumination, and required landscaping for all freestanding signs.