

PLANNING AND ZONING COMMISSION MEETING MINUTES

TUESDAY, JUNE 2, 2020

1. **CALL TO ORDER AND ROLL CALL**

Chairperson Lindsay Hardy called the regular meeting to order at 5:03 p.m. A roll call was taken, and Planning Commission members present were Rebecca Smith, Jared Barnes, Steve Nusbaum, and Sara Lanious. Also present were Town Planner David McWilliams, Planning Director Matt Pielsticker, and Town Manager Eric Heil.

2. **ELECTION OF NEW PZC CHAIR, VICE-CHAIR, AND SECRETARY**

Chairperson Hardy noted this item for removal due to the absence of Commissioner Lang

3. **APPROVAL OF AGENDA**

Commissioner Barnes motioned to approve the agenda as amended. Commissioner Smith seconded the motion and the motion carried unanimously 5-0.

4. **DISCLOSURE OF ANY CONFLICTS OF INTEREST RELATED TO AGENDA ITEMS**

No conflicts of interest were disclosed.

5. **BUSINESS ITEMS**

5.1. **MNR20021** MINOR DESIGN PLAN FOR RADIO TOWER FOR THE UPPER EAGLE REGIONAL WATER AUTHORITY FACILITIES COMMUNICATION ON TRACT J WILDRIDGE SUBDIVISION (TOWN PLANNER DAVID MCWILLIAMS & JEFF SCHNEIDER ROB RINGLE) **PUBLIC HEARING**

Public Comment: Charley Viola commented on the application. An email public comment From Jack Gardner was noted for the record.

Action: Commissioner Nusbaum motioned to approve the item with the following findings:

1. The application complete; and
2. A Public Hearing was held on June 2, 2020; and
3. The application provides sufficient information to determine that the equipment and work is classified as normal maintenance and therefore exempt from the design standards of the Avon Development code, per §7.04.080.
4. The project is compliant with the Comprehensive Plan, including:
 - *Policy G.4.3: Promote water conservation through public education, supply management, and demand management techniques; and.*
 - *Goal I.1: Ensure cost effective provision and development of public facilities and services; and*
5. The project reduces demand and impact of public services.

Commissioner Barnes seconded the motion and it carried unanimously 5-0.

5.2. **MNR20019** MINOR DESIGN PLAN FOR PORTALET SCREENING ON TRACT G BLOCK 2 BENCHMARK AT BEAVER CREEK NOTTINGHAM PARK (TOWN PLANNER DAVID MCWILLIAMS) **CONTINUED PUBLIC HEARING**

Public Comment:

Action: Commissioner Barnes motioned to approve the item with the following findings and conditions:

Findings:

1. The proposed application was reviewed pursuant to §7.16.080(f), Development Plan, §7.16.090(f), Design Review. The design meets the development and design standards established in the Avon Development Code;
2. The application is complete;

3. The application provides sufficient information to allow the PZC to determine that the application complies with the relevant review criteria;
4. The application complies with the goals and policies of the Avon Comprehensive Plan;
5. There are no additional demands for public services or infrastructure by the application;
6. The design relates the development to the character of the surrounding community; and
7. Using this design for additional screening locations outside of the beach area is appropriate to reinforce the unified park aesthetic.

Condition:

1. The portalets shall not be placed on a concrete slab but the screening be installed using sonotubes for easier relocation.

Commissioner Nusbaum seconded the motion and it carried unanimously 5-0.

5.3. CONSENT AGENDA

APPROVAL OF MAY 19, 2020 MEETING MINUTES
MNR20010 & AEC20003
MNR20018

Commissioner Smith motioned to approve the consent agenda. Commissioner Barnes seconded the motion and it carried unanimously 5-0.

6. **CAPACITY BUILDING SEMINAR.** REVIEW AND PRIORITIZE LIST OF SEMINAR TOPICS. FIRST TOPIC, *AVON DEVELOPMENT CODE OVERVIEW.*

Staff received feedback for future seminar themes and presented the Development Code Overview.

7. STAFF UPDATES

Staff mentioned various Town initiatives.

8. ADJOURN

There being no further business before the Commission, Commissioner Barnes adjourned the meeting. The time was 7:20 p.m.

These meeting minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate records of the meeting are the audio of the meeting, which is housed in the Town Clerk's office.

RESPECTFULLY SUBMITTED:

David McWilliams, Town Planner

APPROVED:
Lindsay Hardy, Chairperson



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AGENDAS WERE NOT POSTED AT AVON TOWN HALL, AVON RECREATION CENTER, AVON ELEMENTARY AND AVON PUBLIC LIBRARY DUE TO THEIR CLOSURE

IF YOU HAVE ANY SPECIAL ACCOMMODATION NEEDS, PLEASE, IN ADVANCE OF THE MEETING,

CALL TOWN PLANNER DAVID MCWILLIAMS AT 970-748-4023 OR EMAIL CMCWILLIAMS@AVON.ORG WITH ANY SPECIAL REQUESTS.