

# PLANNING AND ZONING COMMISSION MEETING MINUTES

TUESDAY, JUNE 16, 2020

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**1. CALL TO ORDER AND ROLL CALL**

Chairperson Lindsay Hardy called the regular meeting to order at 5:03 p.m. A roll call was taken, and Planning Commission members present were Rebecca Smith, Jared Barnes, Donna Lang, Steve Nusbaum, and Sara Lanious. Also present were Town Planner David McWilliams and Planning Director Matt Pielsticker.

**2. APPROVAL OF AGENDA**

Action: Commissioner Nusbaum motioned to approve the agenda. Commissioner Lanious seconded the motion and it carried 6-0.

**3. ELECTION OF NEW PZC CHAIR AND VICE-CHAIR**

Action: Commissioner Nusbaum motioned to elect Commissioner Hardy as Chair and Commissioner Barnes as Vice-Chair. Commissioner Smith seconded the motion and it carried unanimously 6-0.

Commissioner Barnes left for the remainder of the meeting.

**4. DISCLOSURE OF ANY CONFLICTS OF INTEREST OR EX-PARTE COMMUNICATION RELATED TO AGENDA ITEMS**

No issues were disclosed.

**5. CONSENT AGENDA**

- APPROVAL OF JUNE 2, 2020 MEETING MINUTES
- RECORD OF DECISIONS: MNR20021 TRACT J BLOCK 4 WILDRIDGE, COMMUNICATION ANTENNA  
MNR20019 TRACT G, NOTTINGHAM PARK PORTALET SCREENING

Action: Commissioner Smith motioned to approve the Consent Agenda with a modification. Commissioner Nusbaum seconded the motion and it carried unanimously 4-0 with Commissioner Lang abstaining and Commissioner Barnes absent.

**6. CAPACITY BUILDING SEMINAR. REVIEW OF PZC RULES INCLUDING PROCEDURES, CONFLICTS OF INTEREST, AND EX PARTE COMMUNICATION.**

Town Attorney Paul Wisor presented information regarding procedures and ex-parte communication.

**7. STAFF UPDATES**


Staff mentioned a new market and Block Party at the Junction Building and upcoming development applications.

**8. ADJOURN**

There being no further business before the Commission adjourned the meeting at 6:00 p.m.

These meeting minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate records of the meeting are the audio of the meeting, which is housed in the Town Clerk's office.

**RESPECTFULLY SUBMITTED:**

  
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David McWilliams, Town Planner

**APPROVED:**

  
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Lindsay Hardy, Chairperson

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AGENDAS WERE NOT POSTED AT AVON TOWN HALL, AVON RECREATION CENTER, AVON ELEMENTARY AND AVON PUBLIC LIBRARY DUE TO THEIR CLOSURE  
IF YOU HAVE ANY SPECIAL ACCOMMODATION NEEDS, PLEASE, IN ADVANCE OF THE MEETING,  
CALL TOWN PLANNER DAVID McWILLIAMS AT 970-748-4023 OR EMAIL CMCWILLIAMS@AVON.ORG WITH ANY SPECIAL REQUESTS.