



- I. **Call to Order** – The meeting was called to order at 5:00 pm.
- II. **Roll Call** – All commissioners were present except for Commissioner Howell.
- III. **Conflicts of Interest** – Commissioner Hardy and Smith recused themselves from Case #19007.
- IV. **Additions & Amendments to the Agenda** – Item VI was added and Items V and VI were reordered.
- V. **Minor Development Plan and Alternative Equivalent Compliance – 2511 Old Trail Road – PUBLIC HEARING**
  - File: MNR19030 and AEC19007
  - Applicant: Heather Cunningham
  - Property: Lot 1 Block 2 Wildridge Subdivision
  - Summary: Application for a fence that does not meet the Avon Municipal Code standards.
  - Action: Commissioner Nusbaum motioned to approve the Case #AEC19007 with the following findings:
    - 1. The proposed application was reviewed pursuant to §7.16.120, Alternative Equivalent Compliance;
    - 2. The proposed alternative achieves the intent of the subject design or development standard to the same or better degree than the subject standard;
    - 3. The proposed alternative achieves the goals and policies of the Avon Comprehensive Plan to the same or better degree than the subject standard;
    - 4. The proposed alternative results in benefits to the community that are equivalent to or better than compliance with the subject standard; and
    - 5. The proposed alternative does not impose greater impacts on adjacent properties than would occur through compliance with the specific requirements of the Code.

Commissioner Dammeyer seconded the motion and it carried 5-1 with Commissioner Golembiewski voting in opposition.
  - Action: Commissioner Nusbaum motioned to approve case #MNR19030 with the following findings:
    - 1. The application is complete;
    - 2. The application provides sufficient information to allow staff to determine that the application complies with the relevant review criteria;
    - 3. The application complies with the goals and policies of the Avon Comprehensive Plan;
    - 4. There is no extra demand for public services or infrastructure exceeding current capacity by the application;
    - 5. The design relates the development to the character of the surrounding community; and
    - 6. The modifications qualify as a Minor Development Plan pursuant to §7.16.080 of the Development Code.

Commissioner Barnes seconded the motion and it carried unanimously 6-0.

**VI. PZC - Town Council Joint Work Session Topics – WORK SESSION**

Action: PZC discussed various items to bring up during the joint session.

**VII. Master Sign Program Amendment – The Westgate Building – PUBLIC HEARING**

File: SGN19008  
Applicant: Bryan with Sign Design & Awnings  
Property: Lot 3 Block 3 Benchmark at Beaver Creek / 1060 West Beaver Creek Boulevard  
Summary: Application to amend the sign program to allow for a sign above the entrance for a tenant with over 50% of the second floor.

Action: Commissioner Barnes motioned to approve the application with the following findings and conditions:

Findings:

1. The application is complete;
2. The application provides sufficient information to allow the PZC to determine that the application complies with the relevant review criteria;
3. The proposed application was reviewed pursuant to §7.16.160(f), Sign Plan. The application meets the sign standards established in the Avon Development Code;
4. The application complies with the goals and policies of the Avon Comprehensive Plan;
5. No extra demand for public services is made by the application;
6. The design relates the development to the character of the surrounding community;
7. The application is not so restrictive as to eliminate individuality but provides for the expectation of attractive sign installation; and
8. Individual dimensional letters with external illumination is similar with Agave’s signage with dimensional letters.

Conditions:

1. The applicant shall ensure HOA approval of the changes before the MSP is active; and
2. The Applicant shall produce a single document Master Sign Program that complies with the regulations outlined in Chapter 7.34.101(h) before any sign applications will be accepted for the property; and
3. This Signage is turned off during non-business hours.

Commissioner Golembiewski seconded the motion and it carried unanimously 6-0.

**VIII. Master Sign Program Amendment – The Seasons Building – CONTINUED PUBLIC HEARING**

File: SGN19007  
Applicant: Bryan with Sign Design & Awnings  
Property: Lot 62/63 Block 2 Benchmark at Beaver Creek / 137 Benchmark Road  
Summary: Application to amend the sign program to allow for different locations and types of signs.

Action: Commissioner Golembiewski motioned to approve the item with the following findings and conditions:

Findings:

1. The application is complete;
2. The application provides sufficient information to allow the PZC to determine that the application complies with the relevant review criteria;
3. The proposed application was reviewed pursuant to §7.16.160(f), Sign Plan. The application meets the sign standards established in the Avon Development Code;
4. The application complies with the goals and policies of the Avon Comprehensive Plan;
5. No extra demand for public services is made by the application;

6. The design relates the development to the character of the surrounding community; and
7. The application is not so restrictive as to eliminate individuality but provides for the expectation of attractive sign installation.

Conditions:

1. The MSP shall state that tenants that occupy both a first and second story unit shall only receive a first story sign;
2. The MSP shall state that tenants that occupy a second story unit shall only receive a sign on the second story;
3. The MSP shall state that tenant signage is encouraged to be three dimensional (i.e. blades and/or dimensional creative signs) and the fees may be waived by Town;
4. The Applicant shall produce a single document Master Sign Program that complies with the regulations outlined in Chapter 7.34.101(h) before any sign applications will be accepted for the property; and
5. The design section on Attachment A shall remove the included note.

Commissioner Nusbaum seconded the motion and it carried unanimously 4-0.

**IX. Consent Agenda**

A – PZC Meeting Minutes – October 1, 2019

Action: Commissioner Nusbaum motioned to approve the consent agenda. Commissioner Barnes seconded the motion and it carried unanimously 6-0.

**X. Adjourn**

---

Approved this 19th Day of November 2019

SIGNED:  
Chairperson

