

# AVON PLANNING & ZONING COMMISSION MEETING AGENDA



TUESDAY, JUNE 7, 2022 - MEETING BEGINS AT 5:00 PM

100 MIKAELA WAY – AVON TOWN COUNCIL CHAMBERS – AVON TOWN HALL

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1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF AGENDA
3. DISCLOSURE OF ANY CONFLICTS OF INTEREST OR EX PARTE COMMUNICATION RELATED TO AGENDA ITEM
4. WORK SESSION / DEVELOPMENT CODE PROCESSES (PLANNER 1+ MAX MORGAN)
5. CONSENT AGENDA
  - 5.1. APPROVAL OF MINUTES FROM MAY 17, 2022 PZC MEETING
  - 5.2. MAJOR DEVELOPMENT PLAN AND ALTERNATIVE EQUIVALENT COMPLIANCE APPROVAL OF ONE YEAR EXTENSION REQUEST- SINGLE-FAMILY HOME ON 5091 WILDRIDGE ROAD EAST
6. STAFF APPROVALS
  - 6.1. ROOF PHOTOVOLTAIC AT 2821 KED SPUR, WILDRIDGE
7. STAFF UPDATES
  - 7.1. SHORT TERM RENTAL REGULATIONS
  - 7.2. SPRINGHILL SUITES & TOWNPLACE SUITES HOTEL APPROVED
  - 7.3. LANDSCAPING REGULATIONS
  - 7.4. HURD LANE LANDSCAPING PROJECT UPDATE
8. ADJOURN

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MEETING AGENDAS AND PACKETS ARE FOUND AT: [WWW.AVON.ORG](http://WWW.AVON.ORG)

AGENDAS ARE POSTED AT AVON TOWN HALL, AVON RECREATION CENTER, ONLINE AND AVON PUBLIC LIBRARY

IF YOU HAVE ANY SPECIAL ACCOMMODATION NEEDS, PLEASE, IN ADVANCE OF THE MEETING,

CALL MATT PIELSTICKER AT 970-748-4413 OR EMAIL [MATT@AVON.ORG](mailto:MATT@AVON.ORG) WITH ANY SPECIAL REQUESTS.

**TO:** Planning and Zoning Commission  
**FROM:** Max Morgan, Planner 1+  
**RE:** Planning Commission Work Session  
Application & Development Review  
**DATE:** June 3, 2022

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Dear Planning Commission:

Per an earlier request by the PZC, Staff would like to engage in a work session regarding Development Code Processes at the June 3<sup>rd</sup> meeting.

To prepare for this discussion, we recommend you read over some of our online resources – but don't fret. There will not be a quiz regarding this information. Please just familiarize yourselves with the following documents and code via these links:

**Development Code, Title 7**

[https://library.municode.com/co/avon/codes/home\\_rule\\_charter\\_and\\_code?nodeId=CD\\_TIT7DECO](https://library.municode.com/co/avon/codes/home_rule_charter_and_code?nodeId=CD_TIT7DECO)

**2017 Comprehensive Plan**

<https://www.avon.org/DocumentCenter/View/83/Comprehensive-Plan?bidId=>

**2021 Avon Community Housing Plan**

<https://avon.org/DocumentCenter/View/21702/2021-Community-Housing-Plan-1>

**Development Applications and Forms**

<https://www.avon.org/154/Forms-Fees>

I look forward to working through this information with you all at our next meeting.

Thank you, Max

**AVON PLANNING & ZONING COMMISSION MEETING MINUTES**  
**TUESDAY, MAY 3, 2022**



**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 5:00pm. A rollcall was taken, and all commissioners were present. Also present were Deputy Town Clerk Brenda Torres, Town Attorney Karl Hanlon, Planning Director Matt Pielsticker, Senior Planner Jena Skinner, Planner 1+ Max Morgan, and applicants for 1910 Hurd Lane Variance: Terry Nolan (representative of property owner) and Jamie McCluskie (landscape architect).

**2. SWEARING IN OF NEW COMMISSION MEMBERS**

New and Returning PZC Commissioners were sworn in by Deputy Town Clerk Brenda Torres in the following order: Donna Lang Arenschiold (Returning), William Glaner (New), Thomas Schaefer (New), and Kevin Hyatt (New).

**3. APPOINTMENT OF CHAIRPERSON AND VICE CHAIRPERSON**

Planning Director Matt Pielsticker advised on the roles and duties of the Chairperson and Vice Chairperson positions.

**ACTION:** Commissioner Lang motioned to elect Steve Nusbaum as Chairperson and Marty Golembiewski as Vice Chairperson. The motion was seconded by Thomas Schaefer, and all were in favor. The motion passed unanimously with a 5-0 vote. Chairpersons Nusbaum and Golembiewski abstained.

**4. APPROVAL OF AGENDA**

**ACTION:** There were no changes proposed to the agenda. Commissioner Golembiewski motioned to approve the agenda as published. The motion was seconded by commissioner Lang and all were in favor. The motion passed unanimously with a 7-0 vote.

**5. DISCLOSURE OF ANY CONFLICTS OF INTEREST OR EX PARTE COMMUNICATION RELATED TO AGENDA ITEM**

There were no conflicts or ex parte communication.

**6. 1910 HURD LANE / VARIANCE – PUBLIC HEARING – DISTURBANCE IN 30’ RIPARIAN BUFFER (SENIOR PLANNER JENA SKINNER AND LANDSCAPE ARCHITECT JAMIE MCCLUSKIE)**

**PUBLIC COMMENTS:** Nancy Tashman, Canyon Run HOA Representative, requested that if boulder wall is permitted, that equipment be used only at the top of the project to prevent soil compaction and impacts to revegetation.

**ACTION:** Terry Nolan requested that the application for a variance is tabled for a future meeting. Commissioner Sekinger made a motion to table the application. Commissioner Lang seconded the motion. The motion passed 6-1, with Commissioner Golembiewski dissenting.

**7. WORK SESSION / COMMISSIONER TRAINING (TOWN ATTORNEY KARL HANLON)**

**8. CONSENT AGENDA**

**8.1.** Approval of minutes from April 19, 2022 PZC meeting

**8.2.** Approval of record of decision for 3087 and 3091 Wildridge Rd/Major Development Plan

**ACTION:** Commissioner Golembiewski made a motion to approve the consent agenda. Commissioner Sekinger seconded the motion and the motion passed with a 7-0 vote.

**9. STAFF UPDATES**

9.1. Short term rental regulations

**10. ADJOURN**

The meeting adjourned at 6:59pm

THESE MEETING MINUTES ARE ONLY A SUMMARY OF THE PROCEEDINGS OF THE MEETING. THEY ARE NOT INTENDED TO BE COMPREHENSIVE OR TO INCLUDE EACH STATEMENT, PERSON SPEAKING OR TO PORTRAY WITH COMPLETE ACCURACY. THE MOST ACCURATE RECORDS OF THE MEETING ARE THE AUDIO RECORDING OF THE MEETING, WHICH CAN BE OBTAINED FROM THE TOWN CLERK'S OFFICE BY SUBMITTING A PUBLIC INFORMATION REQUEST.

**APPROVED:**

X  
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CHAIRPERSON