

**1. ROLL CALL**

**Present-** Committee Members: Chairperson Tom Kiddoo, Vice Chair Pat Nolan, Pam Warren, and Kathy Ryan  
Town Council:

Staff: Director of Recreation John Curutchet, Recreation Services Superintendent Jamie Taylor, and  
General Government Intern Charise Bishop

**Absent-** Councilor Scott Prince and Mayor Sarah Smith Hymes

**Late Arrival-** Councilor Jake Wolf

Chairperson Tom Kiddoo called the meeting to order at 11:30 a.m.

**2. APPROVAL OF THE AGENDA**

Chair Kiddoo asked the Committee if anyone wanted to amend the agenda. No comments were made. Pat Nolan moved to approve the agenda. Pam Warren seconded the motion and the motion passed unanimously.

**3. PUBLIC COMMENT**

No public comments were made.

Councilor Jake Wolf was present for the meeting as an attendee. Due to technical difficulties, he was unable to join the meeting as a panelist until later in the meeting.

**4. APPROVAL OF THE JULY MEETING MINUTES**

The Committee had no comments about the July meeting minutes. Pam Warren moved to approve the July meeting minutes. Pat Nolan seconded the motion and the motion passed unanimously.

**5. STAFF UPDATE: LOCKER ROOM REMODEL**

Director of Recreation John Curutchet thanked the Committee for their effort to get the locker room remodel underway. The project went to bid in August and the deadline was September 10<sup>th</sup>. There were five bids- the lowest bid is currently being vetted. By the end of the week we should have a Notice of Award. The project should cost around \$198,000. The lead time is about 4-6 weeks and work should begin in October. The locker room remains closed for COVID-19 safety and most likely will not open right away.

**6. STAFF PRESENTATION: TARGETED PRIORITIES**

Director of Recreation John Curutchet introduced the discussion saying that these are just some of the objectives that staff has considered working on. He wants the Committee to consider, what are some real targeted priorities? What are other possibilities the Committee and staff can work on later, and what work can be explored further down the road?

The first priorities for the Recreation Department are Recreation Center expansion and enhancements, which also includes advancing recreation initiatives and programs. On October 6<sup>th</sup>, Town Council plans to address park and beach improvements. Some other possibilities he would like the group to pursue include finding grant funding for recreation initiatives and a community needs assessment. One thing he would like the group to consider is creating scholarships for underserved youth to allow them to participate in recreation opportunities they otherwise could not.

The Committee commented/inquired:

- A. Pam Warren believes this is a good place to start. She thinks a community needs assessment is critical before we move forward with any expansion plans.

- B. Tom Kiddoo- how would the needs survey be structured? Would it be guided by what the Department wants to do, or would it be a blank slate?
- C. Kathy Ryan- asked if John Curutchet was around for the last community needs assessment? A lot of work that has been done is the result of that survey.

After discussion about Recreation priorities, it was determined that the needs assessment should take place before anything else.

Director of Recreation John Curutchet then introduced the discussion about healthy community opportunities. The three goals he identified were:

1. collaborating with other groups pursuing healthy community initiatives,
2. leveraging resources towards behavioral health challenges,
3. and researching and pursuing healthy community grants and other funding sources.

**7. OTHER BUSINESS**

When will senior classes begin again? Are we waiting on the county?

**8. ADJOURNMENT**

Meeting was adjourned at appx 12:30 p.m.

Respectfully Submitted by:  
Charise Bishop  
General Government Intern

Jake joined the meeting at 12:07 p.m. He had some technical difficulties.