



**I. Call to Order**

The meeting was called to order at 5:03 pm.

**II. Roll Call**

All commissioners were present.

**III. Additions & Amendments to the Agenda**

There were no additions or amendments.

**IV. Conflicts of Interest**

No conflicts of interest were disclosed.

**V. Sign Program Amendment and Minor Development Application- 15 Hurd Lane**

File: SGN17001 and MNR17004  
 Legal Description: Lot 1/2, Nottingham Station Subdivision  
 Applicant: Robin Oldershaw and Bob Van Pelt  
 Summary: Proposed Sign Program Amendment and exterior modifications for Burger King.  
 Action: Commissioner Minervini motioned to approve the proposed Sign Program Amendment with the following findings and conditions:

**Finding**

1. The Application was reviewed in conformance with Section 15.28, Sign Code, and found to be in general conformance with the design review criteria outlined in Section 15.28.070, Avon Municipal Code.

**Conditions**

1. Parking light and signage lights be turned off after hours when all employees leave the premises.
2. The square footage of installed signs will be less than 197 square feet.
3. The revised square footages will be submitted to staff for their review and approval.
4. The "Flame Grilling since 1954" sign is approved to be lighted.

Commissioner Howell seconded the motion and the motion passed unanimously.

Action: Commissioner Barnes motioned to approve the proposed Minor Development Plan with the following findings and conditions:

**Findings**

1. The proposed Minor Development Plan is compliant with the standards in 7.16.080, Development Plan, and 7.16.090, Design Review;
2. The application is generally compliant with the Design Standards listed in the municipal code; and
3. The loss in compatible elements from the adjacent building are do not constitute a total loss of the architectural theme, and represent a positive improvement for the Town.

**Condition**

1. A Lighting Plan compliant with the Avon Municipal Code will be approved by staff prior to the issuing of any exterior modification permit. This will include proof that the parapet lighting is compliant.

**VI. Comprehensive Plan Update- PUBLIC HEARING**

File: CPA17001  
Legal Description: Town of Avon  
Applicant: Town of Avon  
Summary: The final draft of the updated Comprehensive Plan to Town Council was presented to PZC. PZC made a few suggestions on formatting and grammar.  
Action: Commissioner Minervini motioned to approve the resolution recommending approval of amendments to the Avon Comprehensive Plan.  
Commissioner Bonidy seconded the motion and the motion passed unanimously.

**VII. Approval of Meeting Minutes**

- March 21, 2017 Meeting Minutes

Action: Commissioner Hardy motioned to approve the meeting minutes.  
Commissioner Bonidy seconded the motion, and the motion passed unanimously.

**VIII. Approval of Record of Decision**

- Case #MNR16035 Cell Array
- Case #AEC17001 and #MJR17001 Single Family house on Long Sun Lane

Action: Commissioner Minervini motioned to approve the meeting minutes.  
Commissioner Bonidy seconded the motion, and the motion passed unanimously.

**IX. Staff Updates**

Staff updated the process of the Town Owned Lands planning process and talked about the transition between PZC terms in the coming weeks.

**X. Adjourn**

The meeting was adjourned at 7:10 pm.

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Approved this 18th Day of April, 2017

SIGNED: \_\_\_\_\_

  
Jim Clancy, Chairperson