



**Planning & Zoning Commission**  
**Meeting Minutes**  
**Tuesday, January 17, 2017**

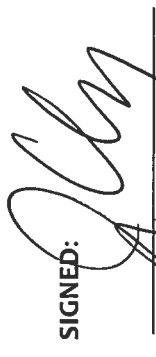
- I. **Call to Order** – The meeting was called to order at 5:00pm
- II. **Roll Call**  
Commissioner Bonidy was absent, and all other Commissioners were present.
- III. **Additions & Amendments to the Agenda**  
Staff presented a memo illustrating potential locations and design for a Little Free Library. PZC guided staff that the Lettuce Shed Lane location was preferred, and that the red color (Option #3) was preferred.
- IV. **Conflicts of Interest**  
No conflicts of interest were disclosed.
- V. **Major PUD Amendment – Short Term Lodging Use – CONTINUED FROM DECEMBER 6<sup>th</sup>, 2016 MEETING**  
File #: PUD16004  
Applicant: Carryn and Bret Burton  
Property: Lot 3, Block 3, Benchmark at Beaver Creek Subdivision / 1060 W. BC Blvd.  
Owner: Westgate at Avon LLC  
Summary: Application to amend the Westgate PUD to permit short term lodging use as a use by right, and cover approximately 3,500 square feet from office into a hostel operation. The applicant has withdrawn the application, and no motion was necessary.
- VI. **Work Session – Public Notice Procedures**  
Summary: Review of Public Notice Procedures for different Development Applications. Staff received direction to propose a new noticing policy for certain development applications.
- VII. **Work Session – Park Lighting**  
Summary: Staff received input on the plan to replace lights in Harry A. Nottingham Park with bollard style fixtures. PZC was receptive to the proposal.
- VIII. **Work Session – Comprehensive Plan Amendment**  
Summary: Review strikethrough changes to Comprehensive Plan–Section IV Goals and Policies.
- IX. **Approval of Meeting Minutes**
  - January 3, 2017 Meeting MinutesAction: Commissioner Minervini motioned to approve the meeting minutes. Commissioner Howell seconded the motion and the motion passed unanimously.
- X. **Approval of Record of Decision - MJR16008 / AEC16008**  
Action: Commissioner Minervini motioned to approve the record of decision. Commissioner Barnes seconded the motion and the motion passed unanimously.
- XI. **Staff Updates**

Staff talked about the Tract G planning process, Beaver Creek Boulevard public meeting date, and the upcoming PZC schedule.

- XII. **Adjourn**  
The meeting was adjourned at 7:10pm

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Approved this 7th Day of February, 2017

SIGNED:   
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Jim Clancy, Chairperson