



## RECREATION DEPARTMENT PICNIC SHELTER RESERVATION APPLICATION

- I. Name: \_\_\_\_\_
- II. Address: \_\_\_\_\_
- III. Phone Number: \_\_\_\_\_
- IV. Email: \_\_\_\_\_
- V. Date(s) Requested: \_\_\_\_\_
- VI. Location: Please circle only one location for which you are applying:  
A. Creekside Shelter  
B. Play Ground Shelter
- VII. Time: Please circle only one time for which you are applying:  
A. 10:30 a.m. to 2:30 p.m.  
B. 3:30 p.m. to 7:30 p.m.
- VIII. Fees: Picnic permits require a \$25 processing fee. A \$50 fee may be assessed if the premises are damaged and/or if trash is left out.
- IX. Number of People in Attendance: \_\_\_\_\_
- X. Will you be using a sound amplifying device? Y \_\_\_ N \_\_\_ If yes, application for an amplified sound permit is due 14 days prior to event; to apply please contact the Special Events Coordinator.
- XI. Type of Event/Activities: \_\_\_\_\_
- XII. Will you need vehicle access or assistance entering Nottingham Park? \* Y \_\_\_ N \_\_\_  
A. Vehicles may not enter the Park without prior consent and escort from Town of Avon personnel. If you need assistance with a vehicle, caterer, equipment, or set-up please detail your needs below.  
B. Type of Assistance Needed:  
\_\_\_\_\_

### REQUIREMENTS AND REGULATIONS:

- I. Alcohol is not allowed to be served or consumed in the Park.
- II. In consideration of the issuance of the requested Park Picnic Reservation Use Permit the Applicant agrees to defend, indemnify and hold the Town of Avon and members of the Town council, individually and collectively, and the officers, agents and employees of the Town, individually and collectively, free and harmless from and against all claims or demands arising from any act, omission or negligence of the Applicant, their licensee's, agents, servants, or employees, arising from any occurrence or accident causing or allegedly causing bodily injury (including liability for personal injury or death) or damage to property whomsoever belonging, arising out of, allegedly arising out of, the use of premises as defined in this Picnic Reservation Application or while in, or about said premises.

III. The undersigned hereby assumes personal and individual liability for him/her self and on behalf of Applicant for any damages to said Park or equipment occurring through or during the occupancy or use of the Park by the Applicant. The undersigned will leave the Park in a condition as good as or better than, originally found. The undersigned personally and individually and on behalf of the Applicant accepts liability for all repairs to the Park and/or repair or replacement of equipment in the event of damage.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

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**APPROVING SIGNATURES:**

Guest Services Coordinator \_\_\_\_\_ Date \_\_\_\_\_

Parks Supervisor \_\_\_\_\_ Date \_\_\_\_\_

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## HARRY A. NOTTINGHAM PARK RESERVATION POLICY

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The Town of Avon requires notification of picnics or gatherings in Nottingham Park of 50 people or less. Anyone wishing to use the Park for a picnic or gathering of more than 50 people must complete a Special Event Permit Application with the Special Events Department of the Town of Avon.

- I. **Picnic Permits** are required to be submitted when 50 or less people are planning to use Nottingham Park. Picnic permits are issued to groups who need no special assistance from Town personnel other than securing the space.
  - A. Fees: \$25 processing fee. A clean-up/damage fee may be assessed if the area is not left in an acceptable fashion. Trash and or recycling may not be left next to receptacles and any excess trash or recycling shall be disposed of or carried out by the Applicant.
  - B. Power is not provided.
- II. **Special Event Permits** are required when 50 or more people are involved, and technical assistance is required from Town personnel. Please visit <http://avon.org/2042/2019-Special-Events> or contact the Special Events Department for more information.

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### PLEASE BE AWARE OF THE FOLLOWING RULES THAT APPLY TO ALL USING HARRY A. NOTTINGHAM PARK

- I. ALL DOGS MUST BE LEASHED AT ALL TIMES
- II. NO DOGS ALLOWED IN THE WATER
- III. PETS ARE NOT ALLOWED AT SPECIAL EVENTS
- IV. NO SWIMMING OUTSIDE OF DESIGNATED AREAS
- V. NO HUNTING, ARCHERY, GOLF, AIRCRAFT OR FIREARMS ALLOWED
- VI. NO PERSON AGE 16 AND OVER SHALL ENGAGE IN FISHING IN THE PARK OR SPECIAL EVENT AREA WITHOUT A VALID COLORADO FISHING LICENSE
- VII. NO DRIVING OR PARKING ON THE BIKE PATHS WITHOUT SPECIFIC PERMISSION
- VIII. NO PERSON SHALL DRIVE, RIDE, OR OPERATE AT ANY TIME ANY MOTORIZED VEHICLE OR MOTORIZED DEVICE OF ANY TYPE WITHIN THE PARK OR SPECIAL EVENT AREA
- IX. POSSESSION OR CONSUMPTION OF ALCOHOLIC BEVERAGES IS NOT ALLOWED
- X. NO OVERNIGHT CAMPING
- XI. NO OPEN FIRES EXCEPT FOR COMBUSTION OF CHARCOAL IN FIREPITS OR GRILLS
- XII. NO PERSONAL FIREWORKS
- XIII. NO AMPLIFIED SOUND WITHOUT A PERMIT
- XIV. DAMAGES TO THE PARK AND ALL CLEAN-UP ARE THE RESPONSIBILITY OF THE USER

APPLICANT SIGNATURE:

DATE \_\_\_\_\_