



TOWN OF AVON MEETINGS FOR TUESDAY, AUGUST 23, 2016

REGULAR MEETING BEGINS AT 5:00 PM

AVON TOWN HALL, ONE LAKE STREET

REGULAR MEETING BEGINS AT 5:00 PM

- 1. CALL TO ORDER & ROLL CALL**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENT – COMMENTS ARE WELCOME ON ITEMS NOT LISTED ON THE FOLLOWING AGENDA**
- 4. WORK SESSION**
 - 4.1. REVIEW AND DIRECTION ON REVENUE PROJECTIONS FOR THE 2017-18 BUDGET AND ALLOCATION TARGET OF UP TO \$205,000 FOR COMMUNITY GRANTS (ASSISTANT TOWN MANAGER SCOTT WRIGHT & EXECUTIVE ASSISTANT TO THE TOWN MANAGER PRESTON NEILL)
 - 4.2. REVIEW OF 2017 COMPENSATION PROGRAM, INCLUDING PERSONNEL SALARIES AND HEALTH CARE RESERVES AND PREMIUMS (ASSISTANT TOWN MANAGER SCOTT WRIGHT & HUMAN RESOURCES DIRECTOR LANCE RICHARDS)
- 5. ACTION ITEMS – CONSENT AGENDA**
 - 5.1. APPROVAL OF RESOLUTION 16-22 SUPPORTING THE GRANT APPLICATION FOR A LOCAL PARKS AND OUTDOOR RECREATION GRANT FROM THE STATE BOARD OF THE GREAT OUTDOORS COLORADO TRUST FUND AND CERTIFYING MATCHING FUNDS FROM THE CAPITAL PROJECTS FUND FOR THE CONSTRUCTION OF DESTINATION JUMP, SPLASH, LEARN – A NEW PLAYGROUND IN AVON, COLORADO (RECREATION DIRECTOR JOHN CURUTCHET)
 - 5.2. APPROVAL OF THE AUGUST 9, 2016 MINUTES (TOWN CLERK DEBBIE HOPPE)
- 6. WRITTEN REPORTS**
 - 6.1. MONTHLY FINANCIALS REPORT (BUDGET ANALYST KELLY HUITT)
 - 6.2. GIFT REPORTING – 2016 BEAVER CREEK RODEO GIFT BAGS (EXECUTIVE ASSISTANT TO THE TOWN MANAGER PRESTON NEILL)
- 7. COMMITTEE MEETING UPDATES: COUNCILORS AND MAYOR**
- 8. MAYOR & COUNCIL COMMENTS**
- 9. TOWN MANAGER UPDATE**

MEETING AGENDAS & PACKETS ARE FOUND AT: [HTTP://WWW.AVON.ORG](http://www.avon.org)

AGENDAS ARE POSTED AT AVON TOWN HALL, RECREATION CENTER, & AVON PUBLIC LIBRARY

IF YOU HAVE ANY SPECIAL ACCOMMODATION NEEDS, PLEASE, IN ADVANCE OF THE MEETING,

CALL TOWN CLERK DEBBIE HOPPE AT 970-748-4001 OR EMAIL DHOPPE@AVON.ORG WITH ANY SPECIAL REQUESTS.



TOWN OF AVON MEETINGS FOR TUESDAY, AUGUST 23, 2016

REGULAR MEETING BEGINS AT 5:00 PM

AVON TOWN HALL, ONE LAKE STREET

10. EXECUTIVE SESSION

- 10.1. EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING THE PURCHASE, ACQUISITION, LEASE, TRANSFER, OR SALE OF REAL, PERSONAL, OR OTHER PROPERTY INTEREST UNDER C.R.S. §24-6-402(2)(A) AND TO DETERMINE POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOPING STRATEGY FOR NEGOTIATIONS, AND/OR INSTRUCTING NEGOTIATORS, UNDER C.R.S. §24-6-402(2)(E) CONCERNING CONSERVATION OF CERTAIN TOWN OWNED PROPERTY
- 10.2. EXECUTIVE SESSION FOR THE PURPOSE OF RECEIVING LEGAL ADVICE UNDER C.R.S. §24-6-402(2)(B) AND TO DETERMINE POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOPING STRATEGY FOR NEGOTIATIONS, AND/OR INSTRUCTING NEGOTIATORS, UNDER C.R.S. §24-6-402(2)(E) CONCERNING EAGLEBEND AFFORDABLE HOUSING
- 10.3. EXECUTIVE SESSION FOR THE PURPOSE OF DETERMINING POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOPING STRATEGY FOR NEGOTIATIONS, AND/OR INSTRUCTING NEGOTIATORS, UNDER C.R.S. §24-6-402(2)(E) IN REGARDS TO A PUBLIC-PRIVATE PARTNERSHIP
- 10.4. EXECUTIVE SESSION FOR THE PURPOSE OF DETERMINING POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOPING STRATEGY FOR NEGOTIATIONS, AND/OR INSTRUCTING NEGOTIATORS, UNDER C.R.S. §24-6-402(2)(E) IN REGARDS TO EVENT FUNDING

11. ADJOURNMENT

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TOWN COUNCIL REPORT

To: Honorable Mayor Jennie Fancher and Avon Town Council
From: Scott Wright, Asst. Town Manager
Meeting Date: August 9, 2016
Agenda Topic: Review and Direction on Revenue Projections for the 2017-18 Budget and Allocation Target of Up to \$205,000 for Community Grants

The following are staff's comments and recommendations regarding tax revenue trends and projections and increases in certain fees. Early observations, discussion and direction allow staff to be proactive during our budget development.

A PowerPoint presentation will be provided during the budget work session.

Tax Revenues

Property Taxes

- Although the preliminary certification of values has not yet been received (anticipated receipt date is Aug. 25) this is not a revaluation year so assessed values are only expected to grow based on new construction.
- Most new construction outside of the Town Center West Urban Renewal Plan area has been residential construction in Wildridge and Mountain Star.
- Assessed values for residential property are only assessed at a rate of 7.96%. Therefore, total assess values are only projected to increase by one percent (1%) or \$17,461, which is the 5-year average of new construction for the Town.
- In 2015, a revaluation year, total assessed values grew by 16.9%. The projected growth in assess values for 2017 is 20%. The increase in projected 2018 property tax revenues based on this projection is \$349,220.

Sales Tax

- Key indicators of sales tax include the following:
 - Total sales tax for 2016 is up 3.77% YTD through May over the previous year. However, 2015 included very large collections sales tax collections in January and February due to the 2015 Alpine World Championships. Given this anomaly, normal sales tax collections are actually showing to be up approximately 10.8% year-to-date.
 - The top ten sales tax payers representing 50.48% of total sales tax collections are collectively up 8.95% over last year.

- New sales tax licensees are helping drive the Town's sales tax growth, representing \$156,533 in new taxes, or 4.73% of total sales taxes collected YTD.
- Projections
 - Staff recommends a 4% projected rate of growth for sales tax for both 2017 and 2018. There is no change in this projection from the previous year. However, this projected growth will be calculated on a revised base to reflect the loss of Sports Authority. Sports Authority has consistently been one of the top 5 sales tax payers in the Town. Our sales tax projections for the remainder of 2016 and 2017 take into consideration the loss of these revenues.
 - Based on sales tax collections through May, a decrease of \$31,471 in estimated revenues for 2016 and a decrease of \$257,834 for 2017 are necessary.
 - Using the revised 2017 base, a 4% growth factor, and project additional revenues from the new hotel being developed on Lot B, staff projects an additional \$451,290 in sales tax revenues for 2018 over the 2017 year.

Accommodations Tax

- Key indicators of accommodations tax include the following:
 - Total accommodations tax is up 14.26% YTD through May over the previous year.
 - Both January and February, 2016 exceeded those months in the previous year, even with the 2015 AWSC occurring.
 - Accommodation taxes collected at the Riverfront Lodge and Spa are up 20.9% through May.
 - Compliance efforts for short-term rentals are increasing those revenues, even though they represent a small percentage of total accommodation taxes.
 - DestiMetrics statistics indicate that room rates for Avon lodges are at the lower end compared to other mountain ski towns. This indicates a continuing growth trend in accommodation tax revenues is possible even without additional room nights.
- Projections
 - Based on the current YTD increase over 2015, and assuming the same level of collections for the remainder of the year as in 2015, the projected increase for 2016 is 7.5%. This results in an increase of \$93,911 over the current 2016 budget.
 - Staff recommends a projected rate of growth of 6% for 2017 and 2018. This results in an increase in accommodations tax revenues of \$72,968 and 77,346 for 2017 and 2018, respectfully.

Building Fees

- Building fees are being reviewed to ensure that these fees cover costs. The proposed cost recovery methodology is that building permit fees, plan check fees and contractor's fees together should cover a rolling 5-year average of 100% of the Community Development Department's building inspection division budget, and 20% of its planning division budget.
- Year-to-date, building fees are \$5,152 over the budget of \$176,500 for permit fees, plan check fees and contractors fees. This amount is on par with years of similar normal activity. That being said, we are now aware of two additional development projects coming online in either late 2016 or 2017 – the Basecamp development, and the new hotel on Lot B. These new projects will generate approximately \$300,000 in additional building fees. As we get closer to understanding their building schedules, staff will make a decision as to which year to include these additional revenues.

Capital Projects – Real Estate Transfer Tax

- Real estate transfer tax revenues are up 23% through June compared to the same time period for the previous year, and up \$220,959 compared to the budget through June 2016.
- 2016 revenues are budgeted at \$2,100,000 which reflects the average RETT collections for the past couple of years.
- Staff will continue to monitor the volume of RETT transactions and before the final budget may recommend increasing the estimated revenues by \$100,000 for both 2017 and 2018 based upon the volume of sales and the general increase in market values in Avon.

Fee Recommendations

Fleet Maintenance

The past year has been a challenging one for Fleet Maintenance. New Fleet Director Rego Omerigic has been busily reviewing fleet operations and staffing which we are optimistic will result in a more efficient fleet operation.

Fleet shop rates are intended to cover the salaries and benefits of our fleet staff. In 2015, cash used in operations totaled \$108,820. It is staff's objective to reduce this figure to a breakeven point by ensuring the efficiency of our mechanics and working to increase the volume of third-party business. The third leg of the stool is to periodically adjust shop rates to cover real operating cost increases, yet ensure competitiveness with the private market.

Rates

- Current Rates = \$107/hr. for light duty vehicles and \$116/hr. for heavy duty vehicles.
- The Town annually compares rates to private shops in order to stay competitive. A recent survey of regional private shops produced an average of \$123.5/hr. for light duty and \$128/hr. for heavy duty.
- Based on this survey staff proposes to increase 2017 shop rates by \$3 per hour to \$110 for light duty and \$119 heavy duty vehicles. These rates still allow the Town to remain competitive by maintaining a lower than average rate for both vehicle types. These rates represent approximately 90% of the market average.
- The increase in rates will translate into approximately \$73,203 in additional revenue for 2016
- There are no shop rate increases being contemplated for 2018.
- A parts mark-up was approved in 2016 to increase from 15% to 20%. The Town Manager deferred this increase for 2016. The increase will be instituted beginning January 1, 2017.

Avon Recreation Center Admission Fees

Staff proposes to increase resident monthly passes by the following amounts. Please see Attachment #1 for detail regarding the Recreation Director's market research, historical data and service level improvements and upgrades supporting this recommendation.

Pass Type	2016 Cost	Proposed 2017 fee structure
Adult Resident		
1 Month	\$49.00	\$56.00
6 Month	\$259.00	\$294.00
1 Year	\$447.00	\$516.00
Family Resident		
1 Month	\$96.00	\$118.00
6 Month	\$502.00	\$576.00
1 Year	\$866.00	\$1,000.00
Buddy Resident		
1 Month	\$45.00	\$52.00
6 Month	\$238.00	\$270.00
1 Year	\$415.00	\$475.00
Youth/Senior Resident		
1 Month	\$31.00	\$37.00
6 Month	\$155.00	\$186.00
1 Year	\$268.00	\$300.00

Allocation Target of Up to \$205,000 for Community Grants

See Attachment #2 – Community Grant Program

Attachments:

Attachment #1 – Recreation Center Pass Rates Memo

Attachment #2 – Community Grant Program



ATTACHMENT #1 RECREATION CENTER PASS RATES

To: Honorable Mayor Jennie Fancher and Avon Town Council
From: John Curutchet, Director of Recreation
Date: August 1, 2016
Re: Recreation Center Pass Rates

Background

Staff completed a market research effort and collected historical data this year to determine the need for any cost adjustments to Recreation Center admission fees. Fee structure information was gathered from recreation centers in Summit County, Glenwood Springs, Gypsum and the Westin Athletic Club. Staff found that most recreation centers have a fee structure similar to ours that differentiates fees for residents and non-residents. The separation in resident/non-resident monthly fees of our regional facilities averaged \$11.00, while the Avon Recreation Center cost differential for monthly resident versus non-resident is \$27.00. Our non-resident monthly pass is currently set at \$76.00. That amount is on average, 68% higher than the regional recreation centers that we studied, however, does represent a competitive value locally. The current resident monthly pass fee at the Avon Recreation center is \$49.00, which does align with our regional recreation centers; however the rate is 63% lower than our nearest health club option, The Westin.

Our historical data research concluded that our resident pass rates have not been adjusted since 2008. Staff found that our nearest local option, The Westin makes a general practice of raising rates annually, while our regional recreation and fitness providers conduct small percentage adjustments every 2-3 years.

Summary

Staff concluded that our focus should be to remain competitive in the local market, while representing a fee structure that is consistent with other regional providers. Staff believes the non-resident pass rates remain a good value in the local market, but our resident pass rates have been determined to be low, and should be considered for upward adjustment. An increase in resident pass rates will decrease the gap in cost difference between resident and non-resident fees, while remaining a great value in the local market. See proposed 2016 rate structure, (Attachment A).

Staff Recommendation

Since the last pass rate adjustment eight years ago, the Recreation Center has undergone many improvements, and has increased our amenities significantly. Staff is confident that the numerous upgrades and additions to Recreation Center amenities will be perceived as reasonable to warrant an increase to fees. Staff recommends that Council approve the adjustment to Avon Resident pass rates based upon the following considerations:

- Addition of a 1,600 square foot free weight room with increased equipment options
- Addition of a wellness studio for increased yoga and a premier Tai Chi program
- Addition of a professional bouldering wall from Eldorado Climbing Walls
- Refurbished water slide, addition of tumble buckets, spray cannon and waterfall to the aquatics area
- Upgraded locker rooms with top tier tile and vanity fixtures enclosed by new frosted glass doors
- Upgraded reception area including a redesigned, and more welcoming front desk
- Upgraded lobby with new furniture, artwork, and flooring that invokes a relaxing and inviting “living room” feel
- Free Wi-Fi added to the Recreation Center

Attachment A

Proposed 2017 Avon Pass Rate Structure

Pass Type	2016 Cost	Proposed 2017 fee structure
Adult Resident		
1 Month	\$49.00	\$56.00
6 Month	\$259.00	\$294.00
1 Year	\$447.00	\$516.00
Family Resident		
1 Month	\$96.00	\$118.00
6 Month	\$502.00	\$576.00
1 Year	\$866.00	\$1,000.00
Buddy Resident		
1 Month	\$45.00	\$52.00
6 Month	\$238.00	\$270.00
1 Year	\$415.00	\$475.00
Youth/Senior Resident		
1 Month	\$31.00	\$37.00
6 Month	\$155.00	\$186.00
1 Year	\$268.00	\$300.00



**ATTACHMENT #2
COMMUNITY GRANT PROGRAM**

To: Honorable Mayor Jennie Fancher and Avon Town Council
 From: Preston Neill, Executive Assistant to the Town Manager
 Date: August 9, 2016
 Agenda Topic: Allocation target of up to \$205,000 for the 2017 Town of Avon Community Grant Program

SUMMARY:

On June 14, 2016, in preparation for the release of application materials for the 2017 Town of Avon Community Grant Program, the Town Council reviewed and amended the procedures for solicitation, evaluation and funding.

One of the refinements was the elimination of applicant presentations before Council. Instead, funding recommendations from the Ad Hoc Review Committee will be incorporated into the annual proposed budget and subject to approval during the annual budget process. Also, Council agreed to set a maximum amount of money for community funding that the Ad Hoc Review Committee’s funding recommendations shall not exceed. The purpose of this memorandum is to request Council approval, by motion and vote, of a “not to exceed” amount for community funding.

A funding history chart that includes several other municipalities has been prepared below:

Community Grant Funding History						
	Avon	Aspen	Breckenridge	Estes Park	Telluride	Vail
2014	\$213,250	\$1,118,900	\$282,600	\$229,822	\$228,125	n/a
2015	\$197,850	\$1,120,878	\$299,580	\$366,286	\$239,750	n/a
2016	\$205,150	\$1,111,003	\$332,890	\$157,325	n/a	\$2,501,780
2016 General Fund Operating Expenditures	\$12,940,955	\$26,548,210	\$22,439,864	\$14,696,065	* \$8,810,354	\$34,817,631
% of 2016 General Fund Operating Expenditures	1.59%	4.18%	1.48%	1.07%	*2.72%	7.19%
* = 2015 figure						

RECOMMENDED MOTION:

“I move to allocate up to \$205,000 for community funding that the Ad Hoc Review Committee’s funding recommendations shall not exceed.”



TOWN COUNCIL REPORT

To: Honorable Mayor Jennie Fancher and Avon Town Council
From: Scott C. Wright, Assistant Town Manager
Lance J. Richards, Human Resources Director

Meeting Date: August 23, 2016

Agenda Topic: **Work Session** – Review of 2017 Compensation Program, including Personnel Salaries and Health Care Reserves and Premiums

ACTION BEFORE COUNCIL

Direction for budgeting personnel salaries and Health Care Reserves and Premiums for 2017 and 2018 budgets

DISCUSSION

PERSONNEL SALARIES:

The Salary Step Program, launched in January, 2014, will have been in place for three years in January, 2017. The step program is designed to reflect the increasing value of an employee over time and provides a structure for employees to progress through the range and reach the top of his or her range at the same time that they achieve full proficiency in their job. Since implementation, the program, coupled with the 360 annual performance evaluations has been fully accepted by employees and we have been successful in competitive hiring as well as employee retention.

A salary market survey was completed in June and July comparing Avon's salary ranges to close market comparators: Town of Vail, Town of Breckenridge, and, in select instances, to the City of Steamboat Springs. We did not include Eagle County this year, due to their implementation of a new broad-banding construct. Their new structure created salary ranges based upon numerous aggregated County positions, which then often times greatly exceeded a comparable range for Avon's specific positions. For recreation positions, the Western Eagle County Metropolitan Recreation District (WECMRD), the Town of Breckenridge and the Town of Silverthorne were used for the market analysis.

The market research results were then used to adjust salary ranges. On average, 2017 salary ranges shifted 1.32% higher for the minimum steps and 3.29% higher for the maximum steps. The resulting projected salary cost will be \$5,953,618, which reflects an increase of \$207,073 over 2016, or 3.60%. This increase includes market adjustments and step increases, but does not yet include the addition of a head swim coach in the headcount for 2017.

By comparison, in 2016, the final amended salary budget was \$5,606,475, which included an increase of \$188,848 over 2015, or roughly 3.37%. This increase reflected market adjustments and annual performance step increases. That increase did not include the approved net addition, pro rata, of

three fulltime headcount (HR Director, Transit Wash Bay Operator, and Transit Supervisor), which totaled an additional \$185,685 in 2015.

The projected salary budget for 2018, based on the annual performance step increase and a 2% market adjustment is anticipated to be 5.88%.

HEALTH INSURANCE:

For our health care coverage (as of July 31, 2016) the Town has an Accumulated Reserve Pool of \$887,482 and Net Claims Paid YTD of \$482,619. This represents a YTD Loss Ratio of 54%. As Council is aware, we budget for a Loss Ratio of 85%. If this ratio can be reasonably maintained over the final five months, and we do not incur multiple catastrophic claims, our Reserves should be sufficient so that no increase to employee- or Town-paid premiums for 2017 will be needed.

It is tenuous at best to project health care costs for 2018. Our experience and loss ratios (which reflect costs and utilization) in 2015 and thus far in 2016 have been far more favorable than broader markets, as well as Eagle County. We feel it is reasonable to assume that per capita health care costs in Eagle County will continue to increase. As these health care costs themselves continue to outpace inflation, it's difficult to foresee the Town holding premiums flat for three consecutive years. That said, based on current broader market increases, it would be prudent to anticipate a 6% increase to Reserve Pool contributions (both employee and Town) for 2018.

ATTACHMENT

RCI Aggregate Monthly Report as of July 31, 2016



TOWN OF AVON

Aggregate Monthly Report

Plan Year: January 1, 2016 through December 31, 2016

Reinsurer: IOA Re/Compantion Life Ins Co

Benefits Covered: Medical, Pharmacy

Month	Monthly Aggregate Attach. Point	Accum Aggregate Attach. Point	Medical Claims Paid	RX Claims Paid	Vision Claims	Dental Claims	Total Claims Paid	Dental, Vision, STD Non-Cov	Aggregating Deductible	Net Claims Paid	Accum. Net Claims Paid	Loss Ratio	YTD Loss Ratio	Cost Per Emp/Per Month
Jan	\$ 125,354	\$ 125,354	\$ 43,658	\$ 14,520	\$ 5,605	\$ 12,867	\$ 76,649	\$ 18,472		\$ 58,177.68	\$ 58,178	46%	46%	\$ 912.49
Feb	\$ 125,354	\$ 250,708	\$ 41,739	15,702	625	12,491	70,557	\$ 13,116		\$ 57,440.23	\$ 115,618	46%	46%	\$ 839.96
Mar	\$ 126,660	\$ 377,368	\$ 74,635	16,394	3,145	11,064	105,238	\$ 14,209	3,015	\$ 88,013.76	\$ 203,632	69%	54%	\$ 1,223.70
Apr	\$ 124,922	\$ 502,290	\$ 57,245	17,917	878	9,135	85,175	\$ 10,013	4,157	\$ 71,004.90	\$ 274,637	57%	55%	\$ 1,002.06
May	\$ 130,788	\$ 633,078	36,587	10,787	399	8,999	56,772	\$ 9,398	-	\$ 47,374.62	\$ 322,011	36%	51%	\$ 637.89
Jun	\$ 126,007	\$ 759,085	82,793	15,859	3,154	12,051	113,857	15,205	1,038	\$ 97,613.54	\$ 419,625	77%	55%	\$ 1,339.49
Jul	\$ 128,397	\$ 887,482	61,189	11,145	2,252	13,072	87,659	15,324	9,340	\$ 62,994.72	\$ 482,619	49%	54%	\$ 1,007.57
Aug														
Sept														
Oct														
Nov														
Dec														
TOTALS			\$ 397,846	\$ 102,323	\$ 16,057	\$ 79,680	\$ 595,906	\$ 95,737	\$ 17,550	\$ 482,619				

These numbers are subject to change at the end of the plan year when all adjustments and plan provisions have been resolved.

Month	Single	COBRA-Single	Family	COBRA-Family	Total Emp	Total Lives
Jan	17	2	64	1	84	222
Feb	18	1	64	1	84	223
Mar	19	2	64	1	86	226
Apr	19	2	63	1	85	224
May	21	1	66	1	89	234
Jun	19	1	65	0	85	225
Jul	20	1	66	0	87	230
Aug						
Sept						
Oct						
Nov						
Dec						
TOTALS	133	10	452	5	600	1584



TOWN COUNCIL REPORT

To: Honorable Mayor Jennie Fancher and Avon Town Council

From: John Curutchet, Director of Recreation

Date: August 23, 2016

Agenda Topic: Approval of Resolution 16-22 Supporting the Grant Application for a Local Parks and Outdoor Recreation Grant from the State Board of the Great Outdoors Colorado Trust Fund and Certifying Matching Funds from the Capital Projects Fund for the Construction of Destination Jump, Splash, Learn – A New Playground in Avon, Colorado

ACTION BEFORE COUNCIL

Action Resolution 16-22, which has been revised to include standard provisions required by GOCO for all grant applicants. The item has been placed on the Consent Agenda recognizing that a full presentation was provided by Town staff and our consultants at the August 9, 2016 meeting and unanimous motion was made at the time in support of the project and funding shares.

PROPOSED MOTION

“I move to approve the revised Resolution 16-22 Supporting the Grant Application for a Local Parks and Outdoor Recreation Grant from the State Board of the Great Outdoors Colorado Trust Fund and Certifying Matching Funds from the Capital Projects Fund for the Construction of Destination Jump, Splash, Learn – A New Playground in Avon, Colorado.”

BACKGROUND

In 2015, the Town released a Request for Proposals for the design and construction of a new playground in Nottingham Park. Three of the five proposals were selected for interviews, and the team from Churchich Recreation was chosen as the contractor. Staff worked with the Churchich group on an extensive public outreach effort to extract public feedback and narrow the design scope to meet the desires of our community. Staff also worked with the Town Planning and Zoning Commission to further scour design details and gather feedback. Recently, staff worked with the Churchich team to analyze the two final design concepts and to reach consensus on which concept best fit the desires expressed by the Avon community.

Town staff and the Churchich team are confident that Avon should be a highly rated project for a GOCO grant for the construction of the new playground, however, an award cannot be guaranteed. Critical milestones include:

- Avon Town Council approving the resolution to proceed with the grant application and to certify matching Capital Project funds; a requirement of the application
- November 2016: GOCO grant application completed and submitted
- February 2017: notice of award of the GOCO grant

- May 2017: demolition of existing playground and construction of “Destination Jump, Splash, Learn.”
A signature playground in Nottingham Park

Maximum GOCO grant funds available for the playground project: \$350,000. The adopted Five Year Capital Improvements Plan includes \$350,000 marked for the Nottingham Park playground improvements in 2017. Adoption of the 2017 budget this October is the needed appropriation action for the matching funds, and the Resolution addresses that expectation.

ATTACHMENT

Resolution 16-22



RESOLUTION 16-22

SUPPORTING THE GRANT APPLICATION FOR A LOCAL PARKS AND OUTDOOR RECREATION GRANT FROM THE STATE BOARD OF THE GREAT OUTDOORS COLORADO TRUST FUND AND CERTIFYING MATCHING FUNDS FROM THE CAPITAL PROJECTS FUND FOR THE CONSTRUCTION OF DESTINATION JUMP, SPLASH, LEARN – A NEW PLAYGROUND IN AVON, COLORADO

WHEREAS, the Town of Avon in partnership with the community has completed the design of a new playground to be located in Harry A. Nottingham Park; and

WHEREAS, the new playground is included in the Town of Avon's adopted *Master Plan for Harry A. Nottingham Park*, a plan which envisions development of the playground to include educational and interactive play elements with easy access to the natural environment; and

WHEREAS, the new playground has been designed to meet the goals of the *Master Plan* and, as such, has been named Destination Jump, Splash, Learn to fully describe the characteristics of the new structure and interface of play and learning in the park's natural environment and its small stream; and

WHEREAS, Destination Jump, Splash, Learn will provide a signature, beautiful and functional playground for all of Avon's citizens and especially those who use the park as an integral recreational place for their families, including those who live and work in Avon and have household incomes significantly below the State's median income; and

WHEREAS, the Town has completed a cost estimate of \$700,000.00 for Destination Jump, Splash, Learn; and

WHEREAS, the Town of Avon has requested \$350,000.00 from Great Outdoors Colorado to renovate, enhance and upgrade these Nottingham Park amenities selected through a public process; and

WHEREAS, the Town of Avon supports the Great Outdoors Colorado grant application for the Destination Jump, Splash, Learn. And, if the grant is award, the Town of Avon supports the completion of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF AVON, COLORADO, THAT:

SECTION 1: The Town Board of the Town of Avon strongly supports the application and has appropriated matching funds for a grant with Great Outdoors Colorado.

SECTION 2: If the grant is awarded, the Town Board of the Town of Avon strongly supports the completion of the project.

SECTION 3: The Town Board of the Town of Avon authorizes the expenditure of funds necessary to meet the terms and obligations of any Grant awarded.

SECTION 4: If the grant is awarded, the Town Board hereby authorizes the Town Manager to sign the grant agreement with Great Outdoors Colorado.

SECTION 5: This resolution is to be in full force and effect from and after its passage and approval.

ADOPTED August 23, 2016, by the Avon Town Council.

By: _____
Jennie Fancher, Mayor

Attest: _____
Debbie Hoppe, Town Clerk



TOWN OF AVON, COLORADO
AVON MEETING MINUTES FOR TUESDAY, AUGUST 9, 2016
AVON TOWN HALL, ONE LAKE STREET

1. A CALL TO ORDER & ROLL CALL

Mayor Fancher called the meeting to order at 5:12 p.m. A roll call was taken and Council members present were Sarah Smith Hymes, Scott Prince, Megan Burch, Buz Reynolds and Jake Wolf. Matt Gennett was absent. Also present were Town Manager Virginia Egger, Town Attorney Eric Heil, Planning Director Matt Pielsticker, Recreation Director John Curutchet, Police Chief Greg Daly, Town Engineer Justin Hildreth, Assistant Town Manager Scott Wright, Fleet Director Rego Omerigic, Transit Director Jane Burden, Executive Assistant to the Town Manager Preston Neill and Town Clerk Debbie Hoppe.

2. APPROVAL OF AGENDA

Mayor Fancher requested the addition of the following to the agenda:

1. Action to authorize staff to approve the 2016 Slurry Seal Project.
2. Executive Session items to determine positions relative to matters that may be subject to Negotiations, Developing Strategy For Negotiations, and/or Instructing Negotiators, under C.R.S. §24-6-402(2)(e) in Regards to Providing Services for a Swim Program; New Road Development, Concerning a Commercial Development Partnership, and Event Funding.

Council agreed to the additions.

3. PUBLIC COMMENT

Michael Cacioppo and Jackie Anthony commented.

4. ACTION ITEMS

START TIME: 00:22:37

4.1. PUBLIC HEARING SECOND READING OF ORDINANCE 16-16, APPROVING A FRANCHISE AGREEMENT WITH COMCAST OF COLORADO VII, LLC FOR THE PROVISION OF CABLE SERVICES IN THE TOWN OF AVON (TOWN ATTORNEY ERIC HEIL)

Mayor Fancher opened the Public Hearing and Jackie Anthony and Michael Cacioppo commented. Mayor Pro Tem Wolf moved to approve on second and final reading Ordinance No. 16-16 approving a Franchise Agreement with Comcast of Colorado VII, LLC for the provision of cable services in the Town of Avon; Councilor Smith Hymes seconded the motion and it passed unanimously by those present. Councilor Gennett was absent.

4.2. REVIEW AND ACTION ON AN APPEAL OF A DENIAL OF A REAL ESTATE TRANSFER TAX APPLICATION FOR PRIMARY RESIDENCE EXEMPTION – MALAIDE LLC (BUDGET ANALYST KELLY HUITT)

Councilor Gennett arrived at 5:39 p.m.

Tom Ruemmler, Michael Cacioppo and Peter Buckley commented.

Mayor Fancher moved to approve Mr. Tom Ruemmler's appeal for the refund of real estate transfer tax paid in error; Councilor Reynolds seconded the motion and it passed unanimously by those present.



TOWN OF AVON, COLORADO
AVON MEETING MINUTES FOR TUESDAY, AUGUST 9, 2016
AVON TOWN HALL, ONE LAKE STREET

5. WORK SESSION

START TIME: 00:53:27

5.1. REVIEW OF OPTIONS AND DIRECTION FOR DEVELOPING A MANAGED PARKING PROGRAM FOR AVON PUBLIC PARKING SPACES FOR 2016/2017 SKI SEASON (PLANNING DIRECTOR MATT PIELSTICKER)

Nick Antuna, Kristen Pryor, Robin Oldershaw, Ron Tartre, Michael Cacioppo and Jackie Anthony commented.

5.2. REVIEW OF BOOTING PRACTICES IN AVON AND COMPARABLE COLORADO MUNICIPALITIES FOR DIRECTION (EXECUTIVE ASSISTANT TO THE TOWN MANAGER PRESTON NEILL)

Nick Antuna, Jeff Lineback, Michael Smith, Andrei Litviakou, Ron Tartre, Chris Doyle, Brian Hejtmanek, Dave Dantas and Karen S. commented.

6. ACTION ITEMS

START TIME: 00:00:04

6.1. ACTION TO SUBMIT A LETTER TO THE UNITED STATES FOREST SERVICE IN REGARDS TO USFS ROAD 779 (TOWN MANAGER VIRGINIA EGGER)

Lance Trujillo, Dave Dantas, Louis Boris and Michael Cacioppo commented.

Councilor Reynolds moved to authorize Mayor Jennie Fancher to submit the letter provided in Attachment A to the United States Forest Service with the following stipulations: 1) In the first sentence of the third paragraph in the letter, change the word “provide” to “propose”, and 2) Strike the second sentence of the third paragraph in the letter. Council also approved a motion for the Town Attorney to evaluate whether the Town can appeal the United States Forest Service’s 2011 decision to close the USFS 7-779 access point to motorized vehicles as part of its “travel management plan.” Mayor Pro Tem Wolf seconded the motion and it passed unanimously by those present.

6.2. FIRST READING OF ORDINANCE 16-14, APPROVING CODE TEXT AMENDMENTS FOR PUBLIC FACILITIES AND TOWN CENTER ZONE DISTRICTS (PLANNING DIRECTOR MATT PIELSTICKER)

MICHAEL CACIOPPO COMMENTED

Councilor Reynolds moved to approve the first reading of Ordinance 16-14, approving code text amendments for Public Facilities and Town Center Zone Districts with the following stipulation: 1) strike bullet three of section 2 of the ordinance; Councilor Gennett seconded the motion and it passed unanimously by those present.

6.3. ACTION ON RESOLUTION 16-22 AUTHORIZING THE SUBMITTAL OF A GOCO GRANT APPLICATION AND CERTIFYING THE TOWN OF AVON FUNDING MATCH FOR A NEW PLAYGROUND AT HARRY A. NOTTINGHAM PARK (RECREATION DIRECTOR JOHN CURUTCHET)

Councilor Reynolds moved to approve Resolution 16-22 approving the application for a GOCO playground grant and matching Town funds from the Capital Projects Fund; Mayor Pro Tem Wolf seconded the motion and it passed unanimously by those present.



TOWN OF AVON, COLORADO
AVON MEETING MINUTES FOR TUESDAY, AUGUST 9, 2016
AVON TOWN HALL, ONE LAKE STREET

6.4. FIRST READING OF ORDINANCE 16-17 TO AMEND DRINKING WATER LEASE WITH THE UPPER EAGLE REGIONAL WATER AUTHORITY (TOWN ATTORNEY ERIC HEIL)

Councilor Smith Hymes moved to approve first reading of Ordinance 16-17 approving the first amendment to the Ground Lease on Tract P, Benchmark at Beaver Creek, Avon, Colorado; Councilor Gennett seconded the motion and it passed unanimously by those present.

6.5. ACTION ON RESOLUTION 16 –21 TO AMEND THE 2016 TOWN OF AVON CAPITAL PROJECTS FUND BUDGET (ASSISTANT TOWN MANAGER SCOTT WRIGHT)

Councilor Reynolds moved to approve Resolution 16-21, a Resolution summarizing expenditures and revenues by fund and amending the 2016 Capital Projects Fund Budget for the Town of Avon for the calendar year; Mayor Pro Tem Wolf seconded the motion and it passed on a vote of 5 to 2. Councilor Smith Hymes and Councilor Gennett voted no.

6.6. ACTION TO AUTHORIZE A PROFESSIONAL SERVICES AGREEMENT TO RETAIN ARCHITECTURAL AND ENGINEERING SERVICES FOR THE NEW TOWN HALL (TOWN ENGINEER JUSTIN HILDRETH)

Councilor Reynolds moved to authorize Mayor Jennie Fancher to execute a Professional Service Agreement for architecture, engineering and price estimating services for the New Town Hall, with Davis Partnership Architects in the amount of \$200,000.00; Councilor Burch seconded the motion and it passed unanimously by those present.

6.7. CONSENT AGENDA

6.7.1. RESOLUTION 16-23 APPROVING HOLY CROSS ENERGY UNDERGROUND RIGHT-OF-WAY EASEMENT ACROSS LOT B, BUCK CREEK SUBDIVISION, AVON COLORADO AND TRENCH, CONDUIT AND VAULT AGREEMENT (TOWN ENGINEER JUSTIN HILDRETH)

6.7.2. APPROVAL OF THE JULY 26, 2016 MINUTES (TOWN CLERK DEBBIE HOPPE)
Councilor Burch moved to approve the consent agenda; Councilor Gennett seconded the motion and it passed unanimously by those present.

7. WORK SESSION

7.1. REVIEW AND DIRECTION ON REVENUE PROJECTIONS FOR THE 2017-18 BUDGET AND ALLOCATION TARGET OF UP TO \$205,000 FOR COMMUNITY GRANTS (ASSISTANT TOWN MANAGER SCOTT WRIGHT/ EXECUTIVE ASSISTANT TO THE TOWN MANAGER PRESTON NEILL)

8. WRITTEN REPORTS

8.1. GIFT REPORTING – 2016 OUTLAWS & LEGENDS FESTIVAL PASSES (EXECUTIVE ASSISTANT TO THE TOWN MANAGER PRESTON NEILL)

9. COMMITTEE MEETING UPDATES: COUNCILORS AND MAYOR

9.1. UERWA (COUNCILOR SARAH SMITH HYMES)
9.2. CLIMATE ACTION PLAN STAKEHOLDERS (COUNCILOR SARAH SMITH HYMES)



TOWN OF AVON, COLORADO
AVON MEETING MINUTES FOR TUESDAY, AUGUST 9, 2016
AVON TOWN HALL, ONE LAKE STREET

9.3. AFFORDABLE HOUSING BOARD (COUNCILOR MEGAN BURCH)

10. MAYOR & COUNCIL COMMENTS

11. TOWN MANAGER UPDATE

12. EXECUTIVE SESSION FOR THE FOLLOWING PURPOSES:

1. To Determine Positions Relative to Matters that may be subject to Negotiations, Developing Strategy for Negotiations, and/or Instructing Negotiators, under C.R.S. §24-6-402(2)(e) in Regards to the WinterWonderGrass Festival,
2. To discuss the Purchase, Acquisition, Lease, Transfer, or Sale of Real, Personal, or Other Property Interest under C.R.S. §24-6-402(2)(a) and to Determine Positions Relative to Matters that may be subject to Negotiations, Developing Strategy For Negotiations, and/or Instructing Negotiators, under C.R.S. §24-6-402(2)(e) concerning Conservation of Certain Town Owned Property.
3. For a Conference with the Town Attorney for the Purpose of Receiving Legal Advice under C.R.S. §24-6-402(2)(b) and to Determine Positions Relative to Matters that may be subject to Negotiations, Developing Strategy For Negotiations, and/or Instructing Negotiators, under C.R.S. §24-6-402(2)(e) concerning Eagle Bend Affordable Housing.
4. To Determine Positions Relative to Matters that may be subject to Negotiations, Developing Strategy For Negotiations, and/or Instructing Negotiators, under C.R.S. §24-6-402(2)(e) in Regards to Providing Services for a Swim Program; New Road Development, Public-Private Partnerships and Event Funding.

Council convened into Executive Session at 10:48 p.m.

Councilor Prince and Councilor Reynolds left Executive Session at 11:45 p.m.

Executive Session ended at 12:01 a.m.

Council reconvened into regular session at 12:01 a.m.

Council unanimously authorized staff to approve the 2016 Slurry Seal Project.

13. ADJOURNMENT

There being no further business to come before the Council, the regular meeting adjourned at 12:03 p.m.



TOWN OF AVON, COLORADO
AVON MEETING MINUTES FOR TUESDAY, AUGUST 9, 2016
AVON TOWN HALL, ONE LAKE STREET

RESPECTFULLY SUBMITTED:

Debbie Hoppe, Town Clerk

APPROVED:

Jennie Fancher _____
Jake Wolf _____
Matt Gennett _____
Megan Burch _____
Albert "Buz" Reynolds _____
Scott Prince _____
Sarah Smith Hymes _____



**FISCAL YEAR 2016
FINANCIAL REPORT**

August 23, 2016

1. Fiscal Year 2016 Financial Report Cover Memo
2. Sales and Accommodations Tax Reports – June 2016
3. Real Estate Transfer Tax Report and Monthly Detail – July 2016
4. Recreation Center Admissions – July 2016
5. General Fund Year-To-Date Expenditures - July 2016
6. Fleet Maintenance Fund Year-To Date Expenditures - July 2016
7. Transit Fund Year-To Date Expenditures - July 2016



TOWN COUNCIL REPORT

To: Honorable Mayor Jennie Fancher and Avon Town Council
 From: Kelly Huitt, Budget Analyst

Meeting Date: August 23, 2016

Agenda
 Topic: Fiscal Year 2016 Financial Report –June/July

SUMMARY

Revenues

SALES TAX

- Sales tax revenue for the month of June is up \$123,250 or 21.61% compared to June 2015, and up 17.46% compared to the budget. This year-over-year increase includes \$54,258 from new businesses, and after adjusting for new business growth, 12.09% is the growth in revenue from existing business for the month. Year to date sales tax collections are up 6.48% compared to 2015 and 5.64% compared to the budget.
- June sales tax collections show considerable increases for the Home/Garden category at 20.83%, Accommodations at 39.01%, Sporting Goods Rental/Retail at 62.37%, and Service Related businesses which increased 20.31% compared to June 2015. Miscellaneous Retail declined -4.60%. The decrease in existing business growth from Miscellaneous Retail can be partially attributed to two entities being re-categorized. The increase in the Service Related category is due to wide variances in returns from interior design and architecture businesses. The upsurge in the Sporting Goods category is partially attributable to the Sports Authority going out of business sale, coupled with a slight increase overall in the category . Home/Garden saw a large increase from floor covering sales while sales tax from Accommodations had a large jump from overall increases at the Town’s major lodges.

Sales Tax Monthly Totals - June 2016			
Category	2015/2016	Growth	Growth
	Variance	Existing Business	New Business
Home/Garden	12,846.43	0.23%	20.60%
Grocery, Specialty, Health	19,210.02	11.52%	4.24%
Liquor Stores	525.14	2.35%	0.00%
Sporting Goods Retail/Rental	27,227.04	61.21%	1.16%
Miscellaneous Retail	(1,331.63)	-5.93%	1.33%
Accommodations	21,321.94	36.66%	2.35%
Restaurants/Bars	17,515.45	15.82%	2.89%
Other	12,354.36	-14.98%	25.91%
Service Related	13,581.74	37.10%	7.20%
Total	\$123,250.49	12.09%	9.51%

ACCOMMODATIONS TAX

- Accommodations tax revenue for June is up \$20,194, or 37.82% compared to June 2015, and up 5.22% compared to the monthly budget.
- June 2016 accommodations tax collections increased 34.32% for Hotels, 49.21% for Timeshares and 37.30% for Vacation Rentals compared to June 2015.
- A portion of the increase to June accommodations tax from Vacation Rentals can be attributed to increased compliance efforts.

REAL ESTATE TRANSFER TAX

- 2016 real estate transfer tax collections for July equal \$159,978, which is a -\$136,861 decrease compared to July 2015.
- Year-to-date RETT collections are on track at 68.64% of the 2016 annual budget.
- \$28,478 of July RETT is from June sales at the Wyndham. A total of \$128,622 in RETT has been received from the Wyndham in 2016.

RECREATION CENTER ADMISSIONS

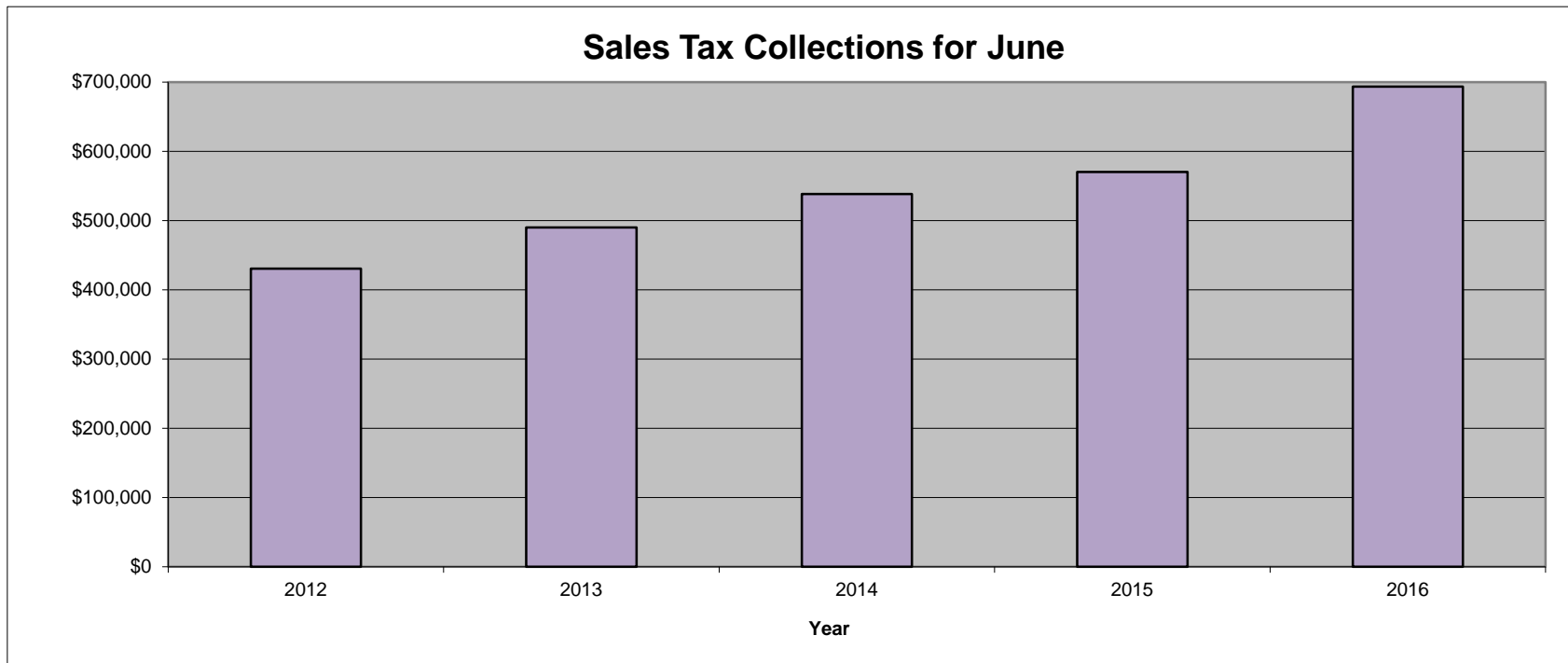
- July admissions fees at the ARC total \$65,874, a -.79% decrease compared to July 2015. Year-to-date admissions are 8.41% above 2015, and \$49,427 over the estimated annual budget.

Expenditures

- General Fund expenditures through July 2016 total 60.88% of the 2016 annual budget. These expenditures include the Town's annual insurance premium, \$344,788 toward signature event seed funding, \$148,210 spent for community grants, as well as a large encumbrance for the Town Attorney.
- Fleet expenditures for July are at 47.20% of the total budget. These costs include blanket encumbrances for stock parts and ongoing expenditures such as regularly purchased shop supplies and monthly copier charges.
- Transit funds are 51.89% expended compared to the 2016 budget. These expenditures include a \$135,000 expenditure for the 2015 people mover bus purchase, as well as \$176,000 for the Town's half of the 2016 gondola operations.

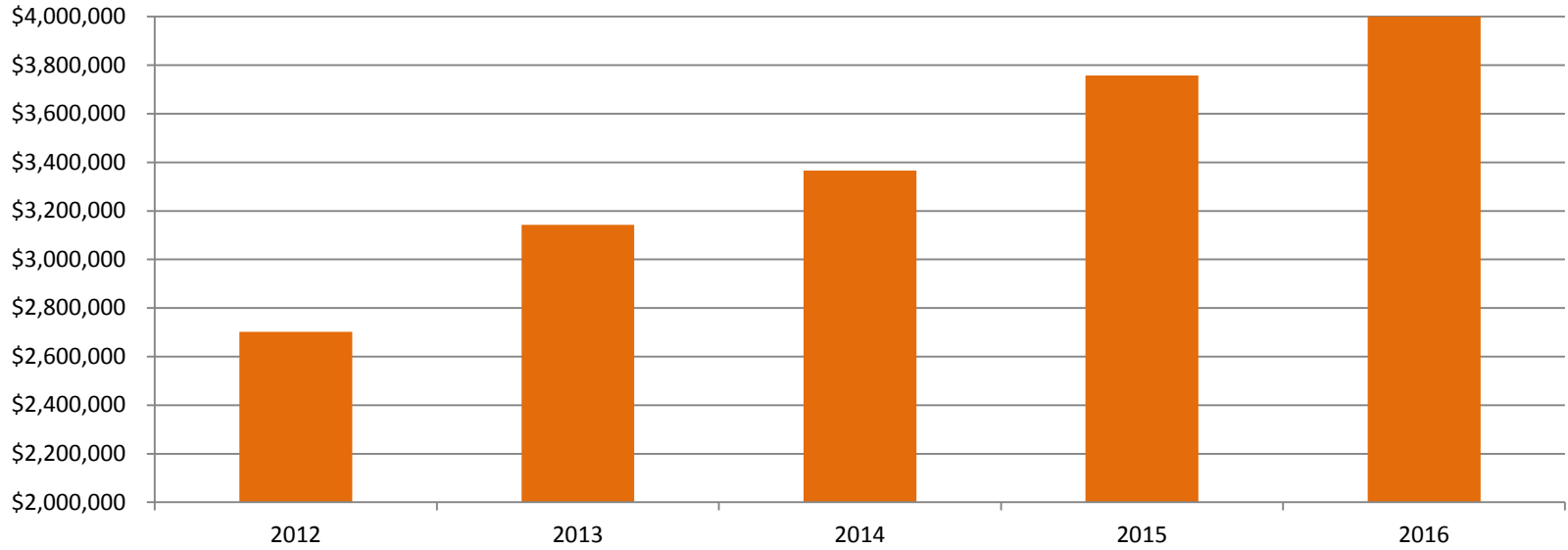
**TOWN OF AVON
SALES TAX
2016 Actual vs. Budget**

	Actual Collections					Budget 2016	YTD Collections 2016	Budget Variance	% of change from 2015
	2011	2012	2013	2014	2015				
January	\$ 511,040.76	\$ 519,784.89	\$ 677,943.78	\$ 638,863.27	\$ 765,195.68	\$ 754,412	\$ 743,689.78	\$ (10,722.17)	-2.81%
February	532,903.25	533,546.48	636,702.27	673,722.03	788,999.06	767,268	774,754.00	7,486.36	-1.81%
March	665,532.70	643,910.29	720,267.31	793,301.96	875,499.53	896,356	945,795.71	49,440.00	8.03%
April	305,269.73	304,220.84	307,407.13	381,839.56	403,560.42	412,562	438,198.18	25,636.50	8.58%
May	236,424.93	270,082.79	309,938.72	340,332.28	353,840.11	366,107	404,872.55	38,765.35	14.42%
June	406,828.27	430,588.57	490,329.18	538,517.31	570,424.51	590,545	693,675.00	103,129.62	21.61%
July	452,873.44	472,215.40	537,479.66	570,959.86	601,516.82	638,618			
August	419,977.29	455,439.86	504,332.25	547,085.80	572,647.57	605,764			
September	391,546.49	424,793.75	475,362.88	546,016.59	595,235.68	589,641			
October	299,193.35	341,711.43	356,925.96	417,921.46	423,701.53	445,802			
November	301,407.41	336,060.63	362,460.94	397,935.36	438,315.55	445,009			
December	921,815.61	852,868.64	981,917.79	1,221,263.98	1,159,160.45	1,244,988			
Total	\$ 5,444,813.23	\$ 5,585,223.57	\$ 6,361,067.87	\$ 7,067,759.46	\$ 7,548,096.91	\$ 7,757,072	\$ 4,000,985.22	\$ 213,735.65	6.48%

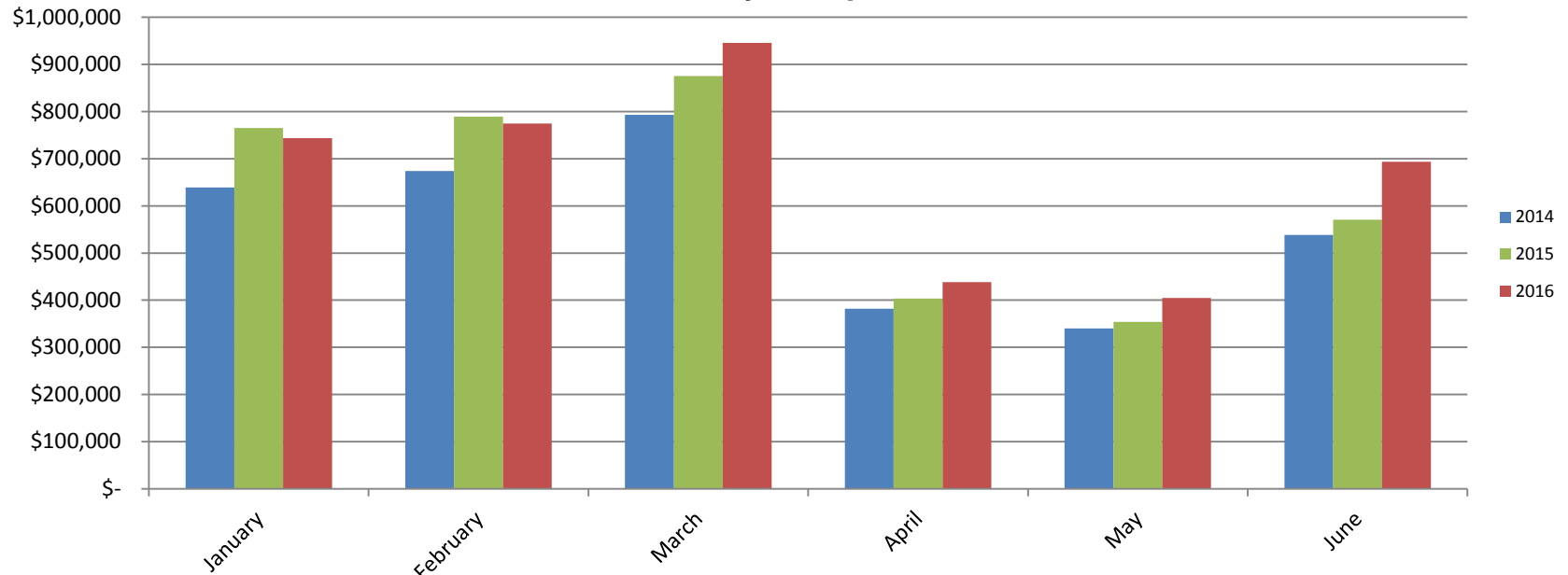


**TOWN OF AVON
SALES TAX
2016 Actual vs. Budget**

YTD Sales Tax Comparison January - June

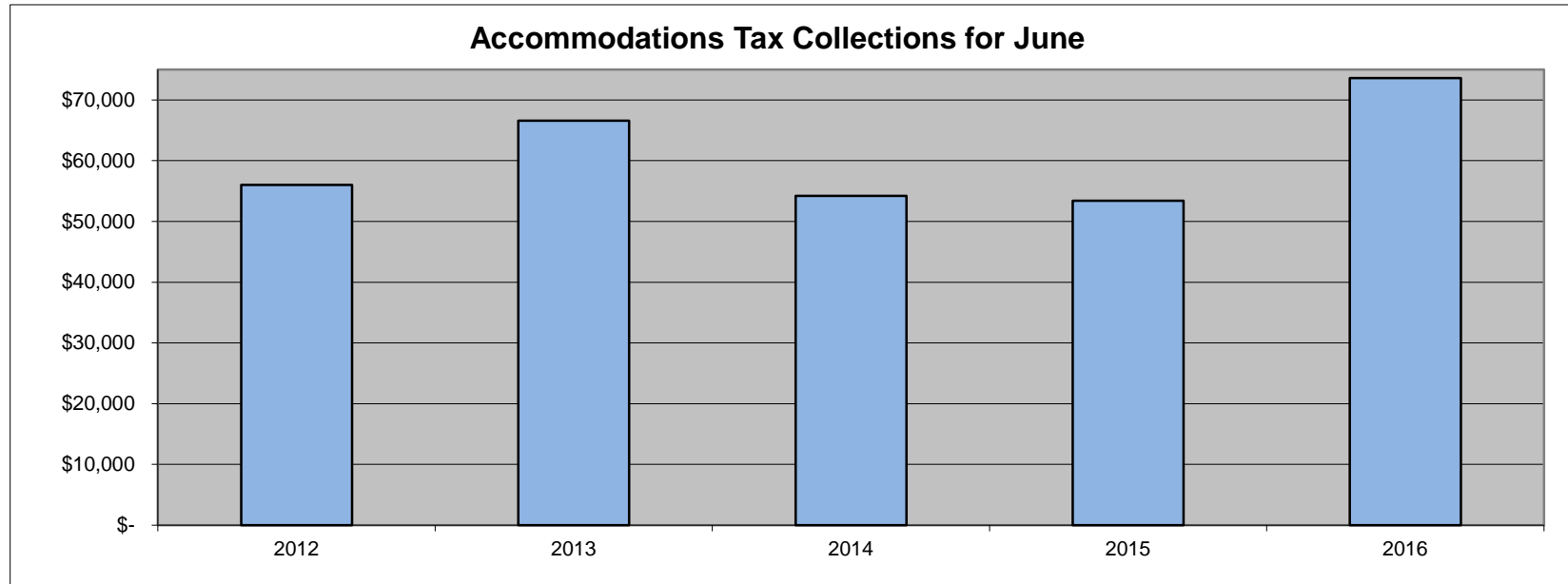


Sales Tax Monthly Comparison 2014-2016



**TOWN OF AVON
ACCOMMODATIONS TAX
2016 Actual vs. Budget**

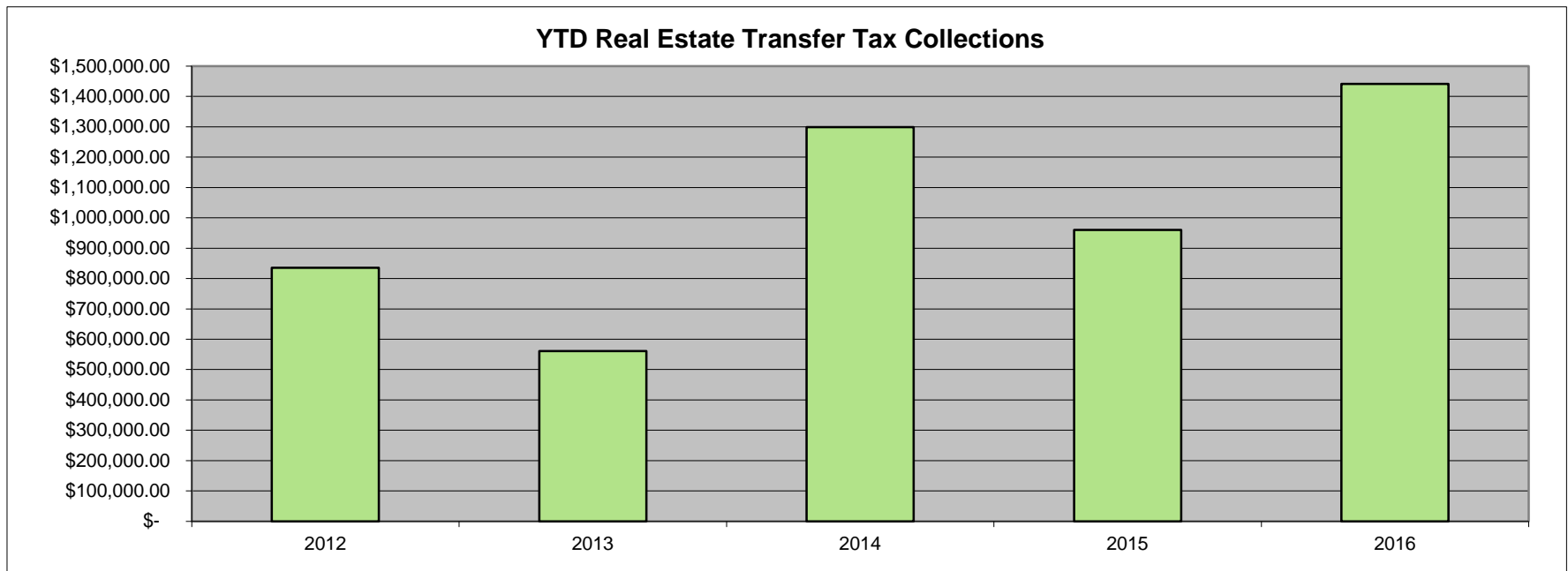
	Actual Collections					Budget	YTD Collections	Budget	% change
	2011	2012	2013	2014	2015	2016	2016	Variance	2015
January	\$ 85,233.73	\$ 90,118.88	\$ 108,508.43	\$ 129,851.78	\$ 164,361.04	\$ 144,277	\$ 168,424.63	\$ 24,147.30	2.47%
February	114,035.90	106,016.32	137,503.61	150,317.06	175,056.31	170,447	185,370.53	14,923.11	5.89%
March	122,145.16	115,043.42	153,208.80	168,597.39	183,650.29	185,351	217,387.54	32,036.06	18.37%
April	26,214.58	20,786.24	26,494.49	31,626.02	34,825.13	34,928	60,916.55	25,988.31	74.92%
May	15,152.82	16,664.44	24,527.17	21,961.97	28,002.56	26,533	37,357.48	10,824.59	33.41%
June	49,999.66	56,012.17	66,578.91	54,232.23	53,397.46	69,938	73,591.08	3,652.86	37.82%
July	62,928.07	66,726.73	73,008.92	81,083.01	86,301.22	92,358			
August	52,037.55	58,358.93	67,688.07	71,044.33	75,107.71	80,924			
September	35,521.81	42,245.24	44,661.37	50,840.16	60,417.74	58,324			
October	21,801.56	25,879.51	27,154.53	34,977.59	38,706.72	37,068			
November	24,971.33	22,786.42	28,171.04	32,064.02	34,328.47	35,521			
December	135,984.00	112,759.02	131,361.43	168,944.85	198,421.26	186,556			
Total	\$ 746,026.17	\$ 733,397.32	\$ 888,866.77	\$ 995,540.41	\$ 1,132,575.91	\$ 1,122,226	\$ 743,047.81	\$ 111,572.24	16.23%



**Town of Avon
Real Estate Transfer Tax
2016 Actual vs. Budget**

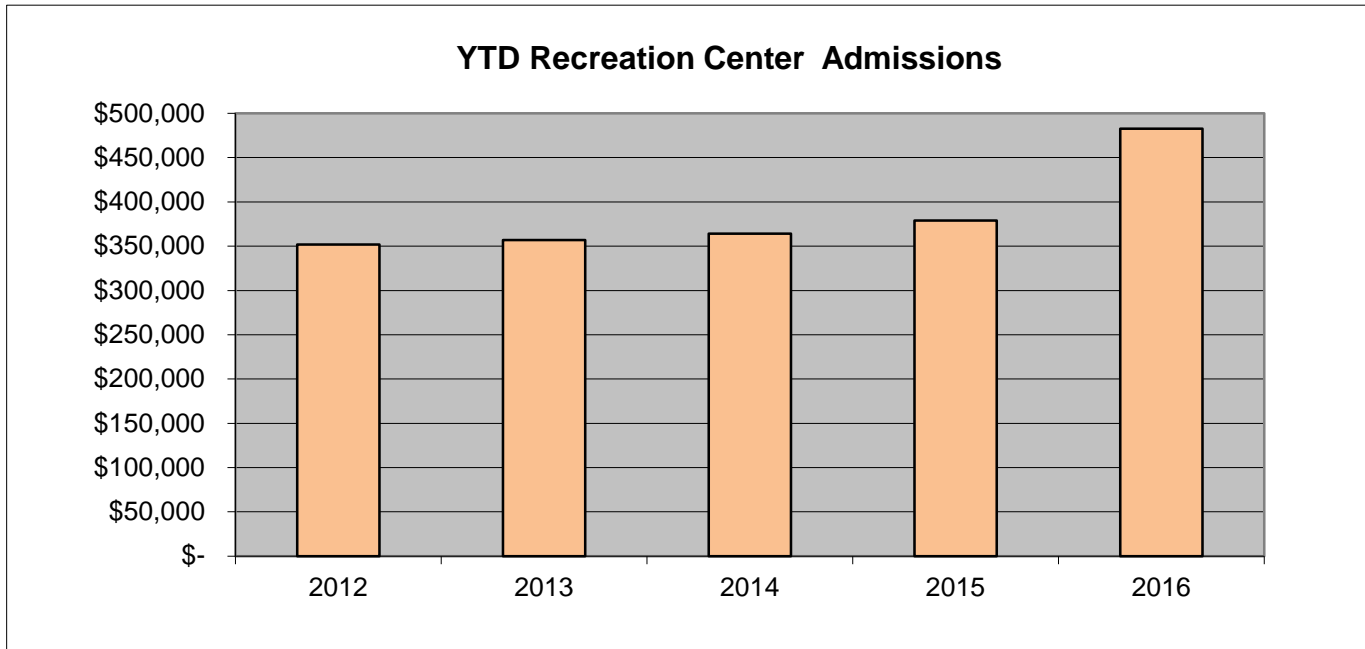
	Actual Collections					Budget 2016	YTD Collections 2016	\$ Change 2015	% of Change 2015
	2011	2012	2013	2014	2015				
January	\$ 57,540.00	\$ 50,204.00	\$ 22,535.00	\$ 85,126.74	\$ 48,640.40	\$ 50,308	\$ 64,422.00	\$ 15,781.60	32.45%
February	230,705.50	41,750.07	55,872.69	562,219.70	85,479.08	185,960	200,850.86	115,371.78	134.97%
March	187,099.47	84,760.49	125,927.64	50,375.06	168,744.22	117,537	265,061.65	96,317.43	57.08%
April	249,482.30	219,195.80	144,437.80	197,656.36	125,266.30	178,341	159,046.06	33,779.76	26.97%
May	187,668.62	270,170.12	121,784.12	183,745.60	237,971.08	190,782	184,987.10	(52,983.98)	-22.26%
June	49,606.58	169,040.47	90,309.74	220,009.15	294,434.84	156,880	307,127.24	12,692.40	4.31%
July	46,707.37	71,057.40	386,434.78	141,051.52	396,838.68	198,546	259,977.94	(136,860.74)	-34.49%
August	106,785.21	232,505.93	97,579.70	154,032.32	152,380.93	141,616			
September	140,876.56	96,389.34	157,010.67	267,886.92	291,223.61	181,646			
October	64,005.33	176,889.62	169,839.80	178,044.24	172,855.22	145,112			
November	98,057.44	150,549.86	112,491.82	122,582.66	169,328.38	124,416			
December	198,448.03	145,134.57	83,382.60	1,598,062.92	225,862.90	428,856			
Total	\$ 1,616,982.41	\$ 1,707,647.67	\$ 1,567,606.36	\$ 3,760,793.19	\$ 2,369,025.64	\$ 2,100,000	\$ 1,441,472.85	\$ 84,098.25	6.20%

Budget 2,100,000.00
Variance, Favorable (Unfavorable) \$ (658,527.15)



**TOWN OF AVON
RECREATION CENTER ADMISSION FEES
2016 Actual vs. Budget**

	2011	2012	2013	2014	2015	Budget 2016	YTD Collections 2016	Budget Variance	% of change from 2015
January	\$ 76,386	\$ 66,113	\$ 70,040	\$ 62,607	\$ 64,723	\$ 67,526	\$ 74,674	\$ 7,148	15.37%
February	72,997	78,782	68,578	63,838	68,506	70,075	86,342	16,267	26.04%
March	78,985	62,670	72,616	77,902	81,664	74,275	76,023	1,748	-6.91%
April	59,991	49,982	64,370	61,760	55,452	57,927	67,398	9,471	21.54%
May	47,368	44,880	35,064	43,119	50,067	43,809	54,337	10,528	8.53%
June	49,850	49,442	46,194	55,052	58,431	51,452	58,044	6,592	-0.66%
July	70,839	73,067	71,491	61,472	66,400	68,201	65,874	(2,328)	-0.79%
August	68,324	67,510	57,329	63,233	66,389	64,131			
September	40,822	38,141	43,829	36,846	44,719	40,602			
October	52,476	41,588	48,803	75,818	61,167	55,602			
November	93,746	94,044	93,822	29,570	71,384	76,009			
December	80,985	72,059	69,258	77,672	112,201	81,892			
Total	\$ 792,769	\$ 738,277	\$ 741,394	\$ 708,889	\$ 801,102	\$ 751,500	\$ 482,692	\$ 49,427	8.41%



General Fund July 2016 Expenditures to Date

Department Expenditure Summaries

Dept./Div. Number	Description	2016 Budget	Encumbrances Outstanding	Year To Date Expenditures	Available Balance	YTD/Budget
General Government:						
111	Mayor and Town Council	\$ 211,907	\$ 119	\$ 125,801	\$ 85,987	59.42%
112	Boards and Commissions	15,300	-	6,238	9,062	40.77%
113	Town Attorney	130,000	92,338	36,686	976	99.25%
115	Town Clerk	158,811	13,109	80,557	65,145	58.98%
121	Municipal Court	124,826	8,833	50,600	65,393	47.61%
131	Town Manager	367,267	350	203,543	163,374	55.52%
133	Community Relations	149,897	3,457	55,476	90,964	39.32%
Total General Government		1,158,008	118,206	558,901	480,901	58.47%
Human Resources Department:						
132	Human Resources	412,319	3,815	241,242	167,262	59.43%
Finance & IT Department:						
141	Finance	819,334	11,485	441,906	365,943	55.34%
143	Information Systems	388,494	23,814	228,795	135,885	65.02%
149	Nondepartmental	401,231	42,858	313,986	44,387	88.94%
Total Finance & IT		1,609,059	78,157	984,687	546,215	66.05%
Total General Gov't Departments		3,179,386	200,178	1,784,830	1,194,378	62.43%
Community Development:						
212	Planning	317,767	14,903	90,210	212,654	33.08%
213	Building Inspection	146,758	3,350	78,000	65,408	55.43%
214	Economic Development	65,600	1,500	35,158	28,942	55.88%
215	Town Produced Events	335,502	22,602	206,213	106,687	68.20%
216	Signature Event Seed Funding	400,000	-	344,788	55,212	86.20%
217	Community Grants	230,150	5,000	148,210	76,940	66.57%
Total Community Development		1,495,777	47,355	902,579	545,843	63.51%
Police Department:						
311	Administration	658,759	19,961	327,973	310,825	52.82%
312	Patrol	2,331,166	30,557	1,459,115	841,494	63.90%
313	Investigations	263,742	-	143,787	119,955	54.52%
Total Police		3,253,667	50,518	1,930,875	1,272,274	60.90%
Public Works:						
412	Engineering	273,664	1,997	155,617	116,050	57.59%
413	Roads and Bridges	1,612,864	147,891	781,747	683,226	57.64%
415	Parks	1,133,005	98,211	509,453	525,341	53.63%
418	Buildings & Facilities	1,124,910	151,963	580,963	391,984	65.15%
Total Public Works		4,144,443	400,062	2,027,780	1,716,601	58.58%
Recreation Department:						
514	Administration	245,396	13,776	142,479	89,141	63.67%
515	Adult Programs	58,827	479	29,611	28,737	51.15%
516	Aquatics	427,447	2,514	251,315	173,618	59.38%
518	Fitness	132,740	319	103,700	28,721	78.36%
519	Guest Services	292,090	5,243	164,658	122,189	58.17%
521	Youth Programs	132,412	1,615	75,665	55,132	58.36%
Total Recreation		1,288,912	23,946	767,428	497,538	61.40%
TOTAL OPERATING EXPENDITURES		\$ 13,362,185	\$ 722,059	\$ 7,413,492	5,226,634	60.88%

Fleet Maintenance Enterprise Fund July 2016 Expenditures to Date

Expenditure Summary

Dept./Div. Number	Description	2016 Budget	Encumbrances Outstanding	Year To Date Expenditures	Available Balance	YTD/Budget
EXPENDITURES						
Public Works:						
434	Fleet Maintenance	\$ 1,817,945	\$ 41,784	\$ 816,366	\$ 959,795	47.20%
	Total Operating Expenditures	<u>1,817,945</u>	<u>41,784</u>	<u>816,366</u>	<u>959,795</u>	<u>47.20%</u>
	TOTAL EXPENDITURES	<u><u>\$ 1,817,945</u></u>	<u><u>\$ 41,784</u></u>	<u><u>\$ 816,366</u></u>	<u><u>\$ 959,795</u></u>	<u><u>47.20%</u></u>

Transit Enterprise Fund July 2016 Expenditures to Date

Expenditure Summary

Dept./Div. Number	Description	2016 Budget	Encumbrances Outstanding	Year To Date Expenditures	Available Balance	YTD/Budget
EXPENDITURES						
431	Transit Administration	\$ 240,052	\$ 21,766	\$ 140,533	\$ 77,753	67.61%
432	Transit Operations	1,684,207	2,435	848,824	832,948	50.54%
435	Wash Bay	159,486	6,016	61,775	91,695	42.51%
Total Operating Expenditures		2,083,745	30,217	1,051,132	1,002,396	51.89%
TOTAL EXPENDITURES		\$ 2,083,745	\$ 30,217	\$ 1,051,132	\$ 1,002,396	51.89%



TOWN COUNCIL REPORT

To: Honorable Mayor and Town Council
From: Preston Neill, Executive Assistant to the Town Manager
Date: August 23, 2016
Agenda Topic: Town Code Requirement for Gift Reporting and Disclosure Report

The Town Code of Ethics requires disclosure of any gifts received which exceed \$50 in value. "Gifts" includes any present, or offer of future, individual gift, favor, loan, service or thing of value in excess of \$50.00 and such gift is offered due to such person's status as a Town Officer then such Officer shall report such gift and the estimated value to the Town Clerk. The Avon Municipal Code requires the Town Clerk to disclose through a report any gifts offered to any Town Officer per Section 2.30.170 of the Town Code of Ethics.

Please find attached the Town Clerk Gift Reporting Disclosure Report for August 2016, which lists four (4) Beaver Creek Rodeo gift bags that were raffled off to Town employees.

Town Council is not required to take any action; however, any Town Council member may request Council consideration of a reported gift to determine whether such gift constitutes a conflict of interest.

Town of Avon
Town Clerk Disclosure Report



In accordance with §7, Article XXIX of the Colorado Constitution and Section 2.30.170, Chapter 2.30 Avon Town Code of Ethics of the Avon Municipal Code, and any other applicable Avon Home Rule Charter provision, ordinance or resolution adopted by the Town of Avon, I, Debbie Hoppe, Town Clerk for Town of Avon, submit the following list of such gifts reported to be received by officers of the Town of Avon:

1. 2016 Beaver Creek Rodeo Gift Bags – The Town received four (4) gift bags from Beaver Creek Resort Company as part of the Town’s sponsorship of the 2016 Beaver Creek Rodeo Series. All four gift bags were raffled off to Town employees. Each bag is valued at \$97.00.

Submitted to the Avon Town Council on August 23, 2016.

Debbie Hoppe, Town Clerk