



TOWN OF AVON, COLORADO

TOWN OF AVON MEETINGS FOR TUESDAY, NOVEMBER 18, 2014

LIQUOR LICENSE AUTHORITY MEETING BEGINS AT 5:00 PM

URBAN RENEWAL AUTHORITY MEETING BEGINS AT 5:05 PM

REGULAR MEETING BEGINS AT 5:07 PM

AVON TOWN HALL, ONE LAKE STREET

PRESIDING OFFICIALS

MAYOR RICH CARROLL

MAYOR PRO TEM JENNIE FANCHER

COUNCILORS: DAVE DANTAS, CHRIS EVANS, ALBERT "BUZ" REYNOLDS, JR., JAKE WOLF, MATT GENNETT

COUNCILORS TO BE SWORN IN: MEGAN BURCH, SARAH SMITH HYMES, SCOTT PRINCE

TOWN STAFF

TOWN ATTORNEY: ERIC HEIL

TOWN MANAGER: VIRGINIA EGGER

TOWN CLERK: DEBBIE HOPPE

ALL REGULAR MEETINGS ARE OPEN TO THE PUBLIC EXCEPT EXECUTIVE SESSIONS

GENERAL COMMENTS ARE WELCOME DURING PUBLIC COMMENT, AND COMMENTS ARE ALSO WELCOME ON ANY AGENDA TOPIC

PLEASE VIEW AVON'S WEBSITE, [HTTP://WWW.AVON.ORG](http://www.avon.org), FOR MEETING AGENDAS AND MATERIALS

AGENDAS ARE POSTED AT AVON TOWN HALL, AVON RECREATION CENTER, AND AVON LIBRARY

SNEAK PEAK OF THE RECREATION CENTER IMPROVEMENTS

4:20 PM – MEET IN THE RECREATION CENTER LOBBY

THREE (3) OR MORE COUNCIL MEMBERS MAY BE PRESENT

LIQUOR LICENSE AUTHORITY MEETING BEGINS AT 5:00 PM (SEE SEPARATE AGENDA PAGE 2)

URBAN RENEWAL AUTHORITY MEETING BEGINS AT 5:05 PM (SEE SEPARATE AGENDA PAGE 3)

REGULAR MEETING BEGINS AT 5:07 PM

- 1. CALL TO ORDER & ROLL CALL**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENT**
- 4. ACTION ITEMS**
 - 4.1. APPROVAL OF THE NOVEMBER 11, 2014 MINUTES (TOWN CLERK DEBBIE HOPPE)
- 5. PROCLAMATIONS**
 - 5.1. PROCLAMATIONS IN APPRECIATION OF SERVICE (MAYOR PRO TEM JENNIE FANCHER)
- 6. NEW COUNCIL SWEARING IN AND ELECTION OF OFFICERS**
 - 6.1. READING THE NAMES OF NEWLY ELECTED COUNCIL MEMBERS (TOWN CLERK DEBBIE HOPPE)
 - 6.2. SWEARING IN AND SEATING OF NEW COUNCIL MEMBERS (JUDGE BUCK ALLEN)
 - 6.3. ELECTION OF MAYOR & MAYOR PRO TEM
 - 6.3.1. NOMINATE AND ELECT A TEMPORARY CHAIRPERSON
 - 6.3.2. ROLL CALL OF NEW COUNCIL
 - 6.3.3. NOMINATE AND ELECT MAYOR
 - 6.3.4. NOMINATE AND ELECT MAYOR PRO TEM
- 7. WORK SESSION**
 - 7.1. REPORT BY THE AVON TOWN CLERK ON A CITIZEN REFERENDUM TO EITHER REPEAL ORDINANCE 14-17 OR REFER ORDINANCE 14-17 TO A SPECIAL MUNICIPAL ELECTION. THE AVON TOWN COUNCIL MAY TAKE ACTION, AS APPROPRIATE.
 - 7.2. ORIENTATION AND MEETING SCHEDULE (TOWN MANAGER VIRGINIA EGGER)
- 8. COUNCIL COMMENTS**
- 9. ADJOURNMENT**

RECEPTION FOR OUTGOING TOWN COUNCIL MEMBERS

ESTIMATED START TIME 7:00 PM - VIN 48 – 48 EAST BEAVER CREEK BOULEVARD, AVON, COLORADO

THREE (3) OR MORE COUNCIL PERSONS ARE EXPECTED TO BE IN ATTENDANCE



TOWN OF AVON, COLORADO
TOWN OF AVON MEETINGS FOR TUESDAY, NOVEMBER 18, 2014
LIQUOR LICENSE AUTHORITY MEETING BEGINS AT 5:00 PM
AVON TOWN HALL, ONE LAKE STREET

	PRESIDING OFFICIALS
CHAIRMAN	RICH CARROLL
VICE CHAIRMAN	JENNIE FANCHER
BOARD MEMBERS	DAVE DANTAS, CHRIS EVANS, ALBERT "BUZ" REYNOLDS, JR.,
	JAKE WOLF, MATT GENNETT
	<u>TOWN STAFF</u>

TOWN ATTORNEY: ERIC HEIL

TOWN MANAGER: VIRGINIA EGGER

TOWN CLERK: DEBBIE HOPPE

ALL LIQUOR BOARD MEETINGS ARE OPEN TO THE PUBLIC EXCEPT EXECUTIVE SESSIONS
COMMENTS FROM THE PUBLIC ARE WELCOME DURING PUBLIC HEARINGS
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- 1. CALL TO ORDER AND ROLL CALL**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM NOVEMBER 11, 2014**
- 5. ADJOURNMENT**



TOWN OF AVON, COLORADO
TOWN OF AVON MEETINGS FOR TUESDAY, NOVEMBER 18, 2014
URBAN RENEWAL AUTHORITY MEETING BEGINS AT 5:05 PM
AVON TOWN HALL, ONE LAKE STREET

	PRESIDING OFFICIALS
CHAIRMAN	RICH CARROLL
VICE CHAIRMAN	JENNIE FANCHER
BOARD MEMBERS	DAVE DANTAS, CHRIS EVANS, ALBERT "BUZ" REYNOLDS, JR., JAKE WOLF, MATT GENNETT

STAFF

EXECUTIVE DIRECTOR / SECRETARY: VIRGINIA EGGER
TREASURER: SCOTT WRIGHT

ATTORNEY: ERIC HEIL
AUTHORITY CLERK: DEBBIE HOPPE

ALL URBAN RENEWAL MEETINGS ARE OPEN TO THE PUBLIC EXCEPT EXECUTIVE SESSIONS
COMMENTS FROM THE PUBLIC ARE WELCOME DURING PUBLIC HEARINGS
PLEASE VIEW AVON'S WEBSITE, [HTTP://WWW.AVON.ORG](http://www.avon.org), FOR MEETING AGENDAS AND MEETING MATERIALS
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- 1. CALL TO ORDER AND ROLL CALL**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM NOVEMBER 11, 2014**
- 5. ADJOURNMENT**



TOWN OF AVON, COLORADO
AVON LIQUOR LICENSING AUTHORITY MEETING MINUTES FOR TUESDAY, NOVEMBER 11, 2014
AVON TOWN HALL, ONE LAKE STREET

1. CALL TO ORDER AND ROLL CALL

Chairman Carroll called the meeting to order at 5:02 p.m. A roll call was taken and Board members present were Jake Wolf, Buz Reynolds, Matt Gennett, Jennie Fancher and Chris Evans. Dave Dantas arrived late. Also present were Town Manager Virginia Egger, Town Attorney Eric Heil, Assistant Town Manager Scott Wright, Director of Economic Initiatives Susan Fairweather, Planning Manager Matt Pielsticker, Executive Assistant Preston Neill and Town Clerk Debbie Hoppe as well as members from the public.

2. APPROVAL OF AGENDA

There were no changes to the agenda.

3. PUBLIC COMMENT

4. PUBLIC HEARING SPECIAL EVENTS PERMIT

- 4.1. Applicant Name: Walking Mountains Science Center
- Event Name: Birds of Prey – Après Avon Kickoff
- Event Dates: December 5, 2014; 3:00 p.m. until 8:00 p.m.
- Location: Avon Pedestrian Mall
- Event Manager: Michael Welle

The application was presented with no concerns for the Special Event application. Chairman Carroll opened the Public Hearing; no comments were made. Board member Evans moved to approve the Special Event Permit for Walking Mountains Science Center for the Birds of Prey – Après Avon Kickoff event; and Board member Gennett seconded the motion and it passed unanimously with those present. Board member Dantas abstained due to late arrival.

5. RENEWAL OF LIQUOR LICENSES

- 5.1. Applicant: Blackstar, LLC d/b/a FOOD! by Marc
- Location: 137 Benchmark Road Suite 4W
- Type: Hotel and Restaurant
- Manager: Marc Rouse

The application was presented with no concerns for the renewal application. Board member Wolf moved to approve the Hotel and Restaurant Liquor License for Blackstar, LLC d/b/a FOOD! by Marc; and Board member Evans seconded the motion and it passed unanimously with those present.

6. MINUTES FROM OCTOBER 28, 2014

Board member Evans moved to approve the Minutes from October 28, 2014; Board member Reynolds seconded the motion and it passed unanimously with those present.

7. Adjournment

There being no further business to come before the Board, the meeting adjourned at 5:10 pm.



TOWN OF AVON, COLORADO
AVON LIQUOR LICENSING AUTHORITY MEETING MINUTES FOR TUESDAY, NOVEMBER 11, 2014
AVON TOWN HALL, ONE LAKE STREET

RESPECTFULLY SUBMITTED:

Debbie Hoppe, Town Clerk

APPROVED:

Rich Carroll

Dave Dantas

Chris Evans

Jennie Fancher

Albert "Buz" Reynolds

Jake Wolf

Matt Gennett

TOWN OF AVON, COLORADO
MINUTES FOR THE URBAN RENEWAL AUTHORITY MEETING FOR NOVEMBER 11, 2014
AVON TOWN HALL, ONE LAKE STREET

1. CALL TO ORDER AND ROLL CALL

Chairman Carroll called the meeting to order at 5:12 PM. A roll call was taken and Authority members present were Chris Evans, Jennie Fancher, Buz Reynolds, Matt Gennett, Jake Wolf and Dave Dantas. Also present were Executive Director/Secretary Virginia Egger, Town Attorney Eric Heil, Authority Clerk Debbie Hoppe, Treasurer Scott Wright and Assistant to Town Manager Preston Neill, as well as members of the public.

2. APPROVAL OF AGENDA

Chairman Carroll asked to remove the title of *Consent Agenda* and change it to 4.1. a *Public Hearing for URA Resolution No. 14-02, Resolution to Amend the 2014 Avon Urban Renewal Authority Budget* and add 4.2., a *Public Hearing for URA Resolution No. 14-03, Resolution to Adopt the 2015 Avon urban Renewal Authority Budget*. He further added the approval of the minutes from October 14th URA meeting. Board agreed to add items.

3. PUBLIC COMMENT

There were no public comments made at this time.

4. CONSENT AGENDA

4.1. URA RESOLUTION NO. 14-02, RESOLUTION TO AMEND THE 2014 AVON URBAN RENEWAL AUTHORITY BUDGET (Treasurer Scott Wright)

Chairman Carroll opened the Public Hearing; no comments were made. Board member Wolf moved to approve URA Resolution No. 14-02, Resolution to Amend the 2014 Avon Urban Renewal Authority Budget; Board member Evans seconded the motion and it passes unanimously by those present.

4.2. URA RESOLUTION NO. 14-03, RESOLUTION TO ADOPT THE 2015 AVON URBAN RENEWAL AUTHORITY BUDGET (Treasurer Scott Wright)

Chairman Carroll opened the Public Hearing; no comments were made. Vice Chairman Fancher moved to approve URA Resolution No. 14-03, Resolution to Adopt the 2015 Avon urban Renewal Authority Budget; Board member Wolf seconded the motion and it passes unanimously by those present.

5. MINUTES FROM OCTOBER 14, 2014 URA MEETING (TOWN CLERK DEBBIE HOPPE)

Board member Evans moved to approve the Minutes from October 14, 2014; Board member Wolf seconded the motion and it passed unanimously by those present.

TOWN OF AVON, COLORADO
MINUTES FOR THE URBAN RENEWAL AUTHORITY MEETING FOR NOVEMBER 11, 2014
AVON TOWN HALL, ONE LAKE STREET

5. ADJOURNMENT

There being no further business to come before the Authority, the meeting adjourned at 5:25 PM.

RESPECTFULLY SUBMITTED:

Debbie Hoppe, Authority Clerk

APPROVED:

Rich Carroll	_____
Dave Dantas	_____
Chris Evans	_____
Jennie Fancher	_____
Matt Gennett	_____
Albert "Buz" Reynolds	_____
Jake Wolf	_____



TOWN OF AVON, COLORADO
AVON MEETING MINUTES FOR TUESDAY NOVEMBER 11, 2014
AVON TOWN HALL, ONE LAKE STREET

1. CALL TO ORDER & ROLL CALL

Mayor Carroll called the meeting to order at 5:25 pm. A roll call was taken and Council members present were Dave Dantas, Chris Evans, Jennie Fancher, Matt Gennett, Buz Reynolds, and Jake Wolf. Also present were Town Manager Virginia Egger, Assistant Town Manager Scott Wright, Town Attorney Eric Heil, Director of Economic Initiatives Susan Fairweather, Planning Manager Matt Pielsticker, Assistant to the Town Manager Preston Neill and Town Clerk Debbie Hoppe.

2. APPROVAL OF AGENDA

Mayor Carroll asked to add the potential approval of the Town Attorney and Town Manager contract. Council agreed to add the items.

3. PUBLIC COMMENT

3.1. SAVED BY THE BELT PRESENTATION (POLICE CHIEF BOB TICER)

4. ACTION ITEMS

4.1. RENEWAL/APPROVAL OF EAGLE COUNTY ANIMAL CONTROL IGA (POLICE CHIEF BOB TICER)

Councilor Dantas moved to approve Eagle County Animal Control IGA; Councilor Reynolds seconded the motion and it passed unanimously by those present.

4.2 APPROVAL OF GRAND OPENING OF POSSIBILITY PLAZA, THE MAIN STREET MALL & APRÈS AVON INAUGURAL EVENT (DIRECTOR OF ECONOMIC INITIATIVES SUSAN FAIRWEATHER)

Comments were made by Michael Welle.

Mayor Pro Tem Fancher moved to approve the Grand Opening of Possibility Plaza, The Main Street Mall & Après Avon Inaugural Event, including its concept, production budget and talent proposal; Councilor Wolf seconded the motion and it passed unanimously by those present.

4.3. **PUBLIC HEARING** SECOND READING OF ORDINANCE 14 –19 AMENDING AVON MUNICIPAL CODE TITLE 6:

ANIMALS TO ALLOW FOR DOGS TO BE PERMITTED OFF-LEASH AT ALL TIMES, UNDER VOICE CONTROL, WITH OWNERS REQUIRED TO CARRY LEASHES IN THE WEST AVON PRESERVE (PLANNING MANAGER MATT PIELSTICKER)

Mayor Carroll opened the Public Hearing; no comments were made. Mayor Pro Tem Fancher moved to approve Second Reading of Ordinance 14-19, Amending Avon Municipal Code Title 6: Animals to allow for dogs to be permitted off-leash at all times, under voice control, with owners required to carry leashes in the West Avon Preserve; Councilor Wolf seconded the motion and it passed unanimously by those present.

4.4. ACTION ON A REVOCABLE ENCROACHMENT LICENSE AGREEMENT WITH HOFFMANN COMMERCIAL PROPERTIES FOR THE CONSTRUCTION AND ON-GOING MAINTENANCE OF A MONUMENT SIGN LOCATED ON LOT 65-A, BLOCK 2, BENCHMARK AT BEAVER CREEK (PLANNING MANAGER MATT PIELSTICKER)

Councilor Evans moved to approve a Revocable Encroachment License Agreement with Hoffmann



TOWN OF AVON, COLORADO
AVON MEETING MINUTES FOR TUESDAY NOVEMBER 11, 2014
AVON TOWN HALL, ONE LAKE STREET

Commercial Properties for the Construction and On-Going Maintenance of a Monument Sign located on Lot 65-A, Block 2, Benchmark at Beaver Creek; Councilor Dantas seconded the motion and it passed unanimously by those present.

4.5. PUBLIC HEARING SECOND READING OF ORDINANCE 14-18 APPROVING ACQUISITION OF TRACT S, BLOCK 3, WILDRIDGE FOR HIKING AND BIKE TRAIL (TOWN ATTORNEY ERIC HEIL)

Mayor Carroll opened the Public Hearing; no comments were made. Councilor Reynolds moved to approve Second Reading of Ordinance 14-18, Approving Acquisition of Tract S, Block 3, Wildridge for Hiking and Bike Trail; Councilor Wolf seconded the motion and it passed unanimously by those present.

4.6. PUBLIC HEARINGS – 2014 AND 2015 FINAL BUDGETS

**4.6.1. RESOLUTION NO. 14-27, RESOLUTION TO AMEND THE 2014 TOWN OF AVON BUDGET
(ASSISTANT TOWN MANAGER SCOTT WRIGHT)**

Mayor Carroll opened the Public Hearing; no comments were made. Councilor Wolf moved to approve Resolution No. 14-27, a Resolution to Amend the 2014 Town of Avon Budget; Councilor Dantas seconded the motion and it passed unanimously by those present.

4.6.2 RESOLUTION NO. 14-28, RESOLUTION TO AMEND THE 2014 TOWN OF AVON CAPITAL PROJECTS FUND BUDGET (ASSISTANT TOWN MANAGER SCOTT WRIGHT)

Mayor Carroll opened the Public Hearing; no comments were made. Mayor Pro Tem Fancher moved to approve Resolution No. 14-28, a Resolution to Amend the 2014 Town of Avon Capital Projects Fund Budget; Councilor Evans seconded the motion and it passed unanimously by those present.

**4.6.3. RESOLUTION NO. 14-29, RESOLUTION TO ADOPT THE 2015 TOWN OF AVON BUDGET
(ASSISTANT TOWN MANAGER SCOTT WRIGHT)**

Mayor Carroll opened the Public Hearing; no comments were made. Councilor Evans moved to approve Resolution No. 14-29, a Resolution to Adopt the 2015 Town of Avon Budget; Councilor Wolf seconded the motion and it passed unanimously by those present.

**4.6.4. RESOLUTION NO. 14-30, RESOLUTION TO ADOPT THE TOWN OF AVON LONG-RANGE CAPITAL PROGRAM AND SIMULTANEOUSLY ADOPT THE 2015 CAPITAL PROJECTS FUND BUDGET
(ASSISTANT TOWN MANAGER SCOTT WRIGHT)**

Mayor Carroll opened the Public Hearing; no comments were made. Councilor Wolf moved to approve Resolution No. 14-30, a Resolution to Adopt the Town of Avon long-range Capital Program and simultaneously adopt the 2015 Capital Projects Fund Budget; Councilor Gennett seconded the motion and it passed unanimously by those present.



TOWN OF AVON, COLORADO
AVON MEETING MINUTES FOR TUESDAY NOVEMBER 11, 2014
AVON TOWN HALL, ONE LAKE STREET

4.7. RESOLUTION NO. 14-19, RESOLUTION APPROVING THE EXPENDITURE OF COMMUNITY ENHANCEMENT FUNDS FROM HOLY CROSS ENERGY (ASSISTANT TOWN MANAGER SCOTT WRIGHT)

Councilor Dantas moved to approve Resolution No. 14-19, a Resolution Approving the Expenditure of Community Enhancement Funds from Holy Cross Energy; Councilor Wolf seconded the motion and it passed unanimously by those present.

4.8. MINUTES FROM OCTOBER 28, 2014 MEETING (TOWN CLERK DEBBIE HOPPE)

Mayor Pro Tem Fancher moved to approve the Minutes from October 28, 2014; Councilor Evans seconded the motion and it passed unanimously by those present.

5. WORK SESSION

5.1. FINAL REVIEW OF SKIER BUILDING INTERIOR FINISH PROCESS (MAYOR RICH CARROLL)

6. WRITTEN REPORTS

6.1. 2014 END OF YEAR FORFEITURE REPORT – REPORT ONLY (POLICE CHIEF BOB TICER)

7. COMMITTEE MEETING UPDATES: COUNCILORS AND MAYOR

8. COUNCIL COMMENTS

Councilor Evans expressed thanks for the defibrillator class.

9. MAYOR REPORT AND FUTURE AGENDA ITEMS

10. EXECUTIVE SESSION, IF CALLED (THIS MEETING IS NOT OPEN TO THE PUBLIC)

10.1. Meet Pursuant to Colorado Revised Statute §24-6-402(4) (f) for the Purpose of Discussing Personnel Matters related to the annual performance review of the Town Attorney & Town Manager.

Mayor Pro Tem Fancher moved to meet in Executive Session pursuant to Colorado Revised Statute §24-6-402(4) (f) for the purpose of discussing personnel matters related to the annual performance review of the Town Attorney & Town Manager; Councilor Evans seconded the motion and it passed unanimously.

The time was 6:35 pm.

Councilor Jake Wolf made a motion to end the Executive Session, seconded by Buz Reynolds. A roll call vote was taken and it was approved unanimously.

Executive Session ended at 9:03 pm and Council reconvened into Regular Session.

Council reconvened into regular session at 9:03 p.m.



TOWN OF AVON, COLORADO
AVON MEETING MINUTES FOR TUESDAY NOVEMBER 11, 2014
AVON TOWN HALL, ONE LAKE STREET

Mayor Rich Carroll made a motion to increase the Town Attorney’s hourly rate to \$190.00 per hour and to sign the Town Attorney’s performance review, Councilor Matt Gennett seconded the motion and on a roll call vote it was approved unanimously.

Mayor Rich Carroll made a motion to approve a Third Amendment to the Town Manager Employment Agreement with Virginia Egger, to increase the base pay by 6%, Councilor Chris Evans seconded the motion and on a roll call vote it passed with Jennie Fancher, Buz Reynolds, Chris Evans and Dave Dantas voting yes, and Rich Carroll, Matt Gennett and Jake Wolf voting no.

Mayor Rich Carroll made a motion that the current Mayor (Rich Carroll) is authorized to sign the Town Manager’s performance review, and that the new Council will set goals for the Town Manager, Councilor Matt Gennett seconded the motion and on a roll call vote it was approved unanimously.

11. ADJOURNMENT

There being no further business to come before the Council, the regular meeting adjourned at 9:05 pm.

RESPECTFULLY SUBMITTED:

Debbie Hoppe, Town Clerk

APPROVED:

Rich Carroll _____
Dave Dantas _____
Chris Evans _____
Jennie Fancher _____
Albert “Buz” Reynolds _____
Jake Wolf _____
Matt Gennett _____



TOWN COUNCIL REPORT

To: Honorable Avon Town Council
From: Debbie Hoppe, Town Clerk
Date: November 18, 2014
Agenda Topic: Proclamations Honoring the Service of Mayor Rich Carroll, Councilor Dave Dantas and Councilor Chris Evans

Proclamations will be presented at the meeting.



TOWN COUNCIL REPORT

To: Honorable Avon Town Council
From: Debbie Hoppe, Town Clerk
Date: November 18, 2014
Agenda Topic: Appointment of Mayor and Mayor Pro Tem

SUMMARY:

This memorandum describes the process for appointing the Mayor and Mayor Pro-Tem positions. In November 2012, during the process to nominate and elect a Mayor and Mayor Pro-Tem, Town Attorney Eric Heil explained that either verbal votes or secret ballots were legal means of conducting the appointment process. He further explained that the most common process in recent years has been public voting.

The 2012 Council agreed that public voting would be most favorable. Nominations were taken for the position of Mayor, including the opportunity for self-nomination. Each candidate then spoke about his interest in being Mayor. After these remarks were concluded, time was given for a question and answer session for each of the nominees by the entire Council, including the nominees asking questions of each other. The members then voted on a paper ballot provided by the Town Clerk, which indicated the name of the person voting and his/her vote. The ballots were collected and read out loud by the Clerk, announcing the name of the person voting and his/her selection. The same process was utilized for the appointment of the Mayor Pro-Tem position.

MAYOR AND MAYOR PRO-TEM:

The *Avon Home Rule Charter* sets forth the election of the Mayor and Mayor Pro-Tem and duties as follows:

Section 4.3 Election of Mayor and Mayor Pro-Tem - The Mayor and Mayor Pro-Tem shall be elected from amongst the duly elected Council members by the concurring vote of four (4) Council members at its first organizational meeting held after final certification of the election results after each regular municipal election or as soon as practical after a vacancy of the position of Mayor or Mayor Pro-Tem occurs. Any vacancy of the position of Mayor or Mayor Pro-Tem shall be filled in accordance with the procedures in this Section. (Ord. 11-13 §3)

Section 4.4 Mayor and Mayor Pro-Tem - Powers and Duties - The Mayor shall preside at meetings of Council and shall exercise such powers and perform such other duties as are or may be conferred and imposed upon him by this Charter or the ordinances of the Town. The Mayor shall have the power to vote on all matters in accordance with procedures adopted by Council by motion or resolution. The Mayor shall be recognized as the head of the Town government for all ceremonial, dignitary and legal purposes and he shall execute and authenticate legal instruments requiring his signing as such official. In the absence or disability of the Mayor, the Mayor Pro-Tem shall preside at meetings of Council and shall have all powers and duties of the Mayor. (Ord. 11-13 §3) C-9

Section 4.5 Acting Mayor - In the absence or disability of the Mayor and Mayor Pro-Tem, the Council may appoint by motion a Council member to serve as the Acting Mayor at such meeting who shall preside at the meeting and shall have all powers and duties of the Mayor as regards final actions taken by Council at such meeting.



TOWN COUNCIL REPORT

To: Honorable Avon Town Council
From: Virginia C. Egger, Town Manager
Date: November 18, 2014
Agenda Topic: Update on Referendum Status and Potential Actions

Town Clerk Debbie Hoppe received a referendum petition with 233 signatures on Wednesday, November 12, 2014, at 3:25 pm. The referendum petition was delivered by proponent David Strandjord and citizen Peter Buckley. The deadline for submittal of the referendum was November 13, 2014, 5:00 pm.

The referendum included this summary to those considering signature:

On October 14, 2014, the Avon Town Council approved Ordinance No. 14-17 which authorized the use of certificate of participation financing for the acquisition and interior finishing of Lot 4, Mountain Vista Resort Subdivision, Avon, Colorado (aka "Skier Building") for a Town Hall facility. This petition for referendum would require the Avon Town Council to either repeal Ordinance No. 14-17 or refer Ordinance No. 14-17 to a special municipal election for consideration by the Avon electorate.

Debbie has ten (10) days to review and validate the signatures, and she is in that process, expecting to finish the review by Monday, November 17th or at the latest November 21st.

If the petition is found to have an insufficient number of signatures, Council will be updated by Town Attorney Eric Heil on the next steps which will be taken to issue certificates of participation for the acquisition and interior finishing of the Skier Building as well as final closing of the purchase.

If the petition is found to have a sufficient number of signatures:

- Council will be required to either rescind Ordinance No. 14-17 or set a date for a voter election.
- In addition, Council will be asked to consider a resolution which will provide the Eaglebend Dowd Affordable Housing Corporation the approval required, from the Town of Avon, for completing a refunding of its revenue bonds for the Kayak Crossing Multi-Family Housing Project in this 2014 fiscal year. This approval will be recommended so that sufficient Bank Qualified* tax exempt monies are available to the Town in 2015 for both the road certificates of participation (\$3,800,000) and, if approved, the Skier Building certificates of participation (\$5,700,000).
- Staff will immediately provide you the needed actions and resolutions should the petition be found sufficient, including the possibility that two actions listed above are ready for the November 11th meeting.

* Each year, the Town qualifies for up to \$10,000,000 of tax-exempt obligations, which are referred to as "Bank Qualified" or BQ issues. The Kayak refunding would be included in this annual qualified amount. At this time, the Kayak refunding has been approved for a 2015 issue and the Town's combined issues of Skier Building and roads (\$9,500,000) are scheduled for closing this year. Should the petition have sufficient signatures, the Town will switch fiscal years with the Kayak refunding.



TOWN COUNCIL REPORT

To: Honorable Avon Town Council
From: Virginia C. Egger, Town Manager
Date: November 18, 2014
Agenda Topic: Council Orientation and Meeting Schedule

Congratulations to each new member of the Avon Town Council and, by this time on Tuesday's agenda, your new leadership selections for Mayor and Mayor Pro-Tem. Town Attorney Eric Heil and I look forward to working with you and, foremost at this time, in helping you gain the information you need to govern effectively.

ORIENTATION

A comprehensive orientation is commonly the first step to ensuring all Councilors have the background information needed to assist in your leadership and decision-making roles. For your consideration, I have listed below a series of orientation sessions to begin the conversation with you of how best to help you carry out your duties and responsibilities. Thinking about setting longer work sessions at regular meetings, or special work session meeting times, or a longer retreat type day is helpful in determining how to accomplish this important work.

At Tuesday's meeting, an in-depth discussion of these items, and those you may wish to add, is not requested. A general discussion about scheduling orientation meetings is recommended.

SESSION 1

Leadership and Decision-making: Two Distinct Roles
Review of the Town Charter
Roles and Responsibilities: Council – Town Manager – Town Attorney
Ethics Code
Open and Transparent Governance
Simplified Rules and Procedures

SESSION 2

Town Organization
Strategic Plan & Annual Work Plans
Town Department Functions & Operations
Boards, Commissions & Committees
2015-16 Budget & Five Year Capital Projects

MEETING SCHEDULE

The Town Council traditionally meets on the 2nd and 4th Tuesday's of the month, which is the best schedule for coverage by Channel 5. The start time is usually 5:00 p.m., but earlier starts have been set for retreats and/or for agendas with numerous action items. The agenda may include work sessions and action items.

December 9th is, therefore, the next scheduled meeting of the Town Council. At this meeting, it can be anticipated that Council will set its 2015 regular meeting schedule and make appointments to boards, commissions and committees.

No meeting has been planned for December 23rd due to the holiday week.

Thank you!